

**Student Planner
2009-2010**



BOOKER T WASHINGTON
HIGH SCHOOL FOR THE
PERFORMING AND VISUAL ARTS

**2501 Flora Street
Dallas, Texas 75201
972-925-1200
972-925-1201 Fax**

Principal: Tracie J. Fraley

*Visit our Website for
the most up to date
information and
calendar!*

www.dallasisd.org/btw

Who to Contact for Assistance

Attendance Questions, Discipline, Facility Issues, Busses, Safety/Security	116c	972-925-1222 Asst. Principal David DeLuna ddeluna@dallasisd.org
Grades, Schedule, Teacher Issues, Concerns, Testing	165c	972-925-1211 Assoc. Principal Dina Townsend dtownsend@dallasisd.org
To report an absence	116	972-925-1208 Attendance Clerk Dorothy Thomas
Illnesses, Medications, Health Issues	161	972-925-1207 Nurse LaShanda Montgomery lasmontgomery@dallasisd.org
Cluster Questions and Assistance		
Dance	050	972-925-1226 Coordinator Lily Weiss aweiss@dallasisd.org
Music	273a	972-925-2067 Interim Coordinator Luis Martinez lumartinez@dallasisd.org
Theatre	180	972-925-1248 Coordinator kcgodill@dallasisd.org
Visual Arts	168a	972-925-1218 Dolores (Lollie) Tompkins dtompkins@dallasisd.org

Schedules, College Readiness, Transcripts, Credits, Counseling Support			
Letters A-K Grades 9-12	165d	972-925-1225 Counselor Keisha Johnson keijohnson@dallasisd.org	
Letters L-Z Grades 9-12	165c	972-9251221 Counselor (CATE) Peggy Phife mcockrell@dallasisd.org	
Police Matters	052	972-925-1264 Officer Webb (Day) Officer Wilson (Evening)	
Admissions, Auditions, Events, Public Relations	110	972-925-1227 Specialist Sharon Modaberri Cornell smodaberri@dallasisd.org	
Transcripts, Records, Report Cards	116b	972-925-1210 Registrar Sharon Ford shford@dallasisd.org	
Psychological Support, Intensive Counseling	122	972-925-2014 School Psychologist Dr. Paul Tathiah ptathiah@dallasisd.org	
Tardies, Conflict Resolution, Goal Setting	048	972-925-1200 Positive Action Center Coordinator Roger Schlegel rschlegel@dallasisd.org	
Student Council, Student Leadership, Student Activities, Online Tech Class	110	972-925-1259 Student Activities Coordinator/Teacher Cathy Vernon cvernon@dallasisd.org	

BELL SCHEDULE

A/B SCHEDULE: The days alternate one after the other.

A DAY

Period 1	8:55 – 10:20
Period 2	10:25 – 11:45
FLEX 3 PERIOD 11:50 – 1:20 MEETS DAILY	
A LUNCH	11:45 – 12:30
A CLASS	12:35 – 1:20
B CLASS	11:50 – 12:35
B LUNCH	12:35 – 1:20
Period 4	1:25 – 2:45
Period 5	2:50 – 4:10

B DAY

Period 6	8:55 – 10:20
Period 7	10:25 – 11:45
FLEX 8 PERIOD 11:50 – 1:20 MEETS DAILY	
A LUNCH	11:45 – 12:30
A CLASS	12:35 – 1:20
B CLASS	11:50 – 12:35
B LUNCH	12:35 – 1:20
Period 9	1:25 – 2:45
Period 10	2:50 – 4:10

ABSENCES

For more detailed information, please read the information in the High School Handbook.

Students have three days to bring note to excuse an absence. (The day of return to school is the first day.) Students must take their excuse note to the Attendance Office, sign it into the notebook, and give it to Mrs. Thomas, Attendance Clerk. Upon receipt of the excuse note, the attendance clerk will issue the student a document verifying receipt of the note by the attendance office.

Parents are notified by letter when students have three unexcused absences (whole days or part of days), then notified if unexcused absences continue. After these two warnings, students are referred to court for truancy. It is the responsibility of the student and the parent to contact the assistant principal immediately upon receipt of the warning letter to verify the attendance records. Students with two or more unexcused absences will also be referred to the BTW Positive Action Center.

Students must be present in class 90% of the days a class is offered in order to receive credit for the class. Students who do not meet the 90% attendance requirement for a class must appeal to the BTWHSPVA Attendance Committee (see Assistant Principal David DeLuna for the appeal form). Deadline for a Fall Semester appeal is 30 days after the last day of the first semester; the Spring Semester deadline is the last day of school.

“TEA Form”/“VOE Form” can only be issued to a student who is currently enrolled in school and who has met the 90% attendance requirement for each class the preceding semester.

AFTER SCHOOL IN THE AFTERNOON

Students must be with a teacher in a supervised activity – tutoring, rehearsal, meeting of a student organization starting at 4:30 PM daily. – Students waiting for a ride or to go home must wait in the front of the school (Routh Street exit) or near the inside security desk. where they are supervised by the Security Officer or Police Officer.

BADGES

Students are expected to wear their badges at all times while on the school campus. The first badge each school year is free; replacement badges are \$5.00 each.

CELL PHONES

From 8:55am until 4:10pm students’ cell phones may not be visible or turned on. Faculty and staff will take up student cell phones that are visible or turned on. Phones are retrieved from the Assistant Principal with a parent conference and payment of \$15.00. Parents or guardians who need to reach their student in an emergency may contact the attendance office to reach the student.

CODE OF CONDUCT

BTWHSPVA follows the District Student Code of Conduct. Each student will be provided with a copy of the High School Handbook with Student Code of Conduct at the beginning of the school year.

DETENTION

Detention is held on Wednesday mornings, 7:30 to 8:30am, Wednesday afternoons, 4:15 to 5:15pm, and Thursday afternoon, 4:15 to 5:15pm. The assistant principal or Positive Action Center Coordinator may assign students to attend Detention for specific classroom behaviors. The Detention Assignment Sheet lists the rules for Detention.

DRESS CODE

Students who are not in compliance with the dress code will have an opportunity to change clothes or to call parent(s)/guardian(s) to bring appropriate clothing. If correct attire is not possible, the Assistant Principal will assign the student to In-School Suspension for the remainder of the school day.

Teachers will have dress requirements for certain activities. Sandals may not be worn in science classes on laboratory days.

Wear: Clothing that is clean and free from tears/rips

Do not wear:

- Skirts or shorts that are not "finger-tip" length
- Spaghetti straps, tube tops, and halter tops
- Low-cut tops or other revealing clothing
- Bare midriffs
- Thong sandals
- Sagging pants
- Facial jewelry
- Earrings (male students)
- Clothing related to drug or alcohol use
- Hats and other head coverings

FIELD TRIPS

Students must return their parent permission form to go on the field trip. All school field trips and activities away from the school building are school functions where school rules and the Code of Conduct apply.

District policy does not permit students to drive on field trips.

FLOWERS, BALLOONS

Flowers, balloons, and other gift items are prohibited and deliveries will **not** be accepted

FUND-RAISING

Personal, individual fund-raising is not permitted.

Proposed fund-raising activities of student organizations must be approved by the sponsor, approved by the Board of Control, the Principal, and the West Secondary Executive Director before they may be held. All funds are handled following the District Activity Fund requirements.

Guilds, PTSA, Booster Clubs or other approved parent organizations wishing to conduct fund raisers must submit a request in writing to the Student Activities Coordinator for consideration and approval. Each parent organization will be limited to no more than one fund raiser per month. Preference will be given to all school sponsored organizations when considering parent organization requests for fund raisers.

IMMUNIZATIONS

Students' immunizations must be current in order for the student to attend school. The School Nurse will give students a letter of notification to take to their parent(s)/guardian(s) generally several months before their immunization is due. The School Nurse will have information about clinics for immunizations. Students who do not comply with the immunization requirements will **not** be permitted to attend school in compliance with district policy and state law.

LEAVING SCHOOL DURING THE SCHOOL DAY

Leaving school must be done either with a Permit to Leave School from the School Nurse (if ill) or with a Permit from the Attendance Office. When students return to school, they must bring an excuse note, as usual, to the Attendance Office. Students are permitted to leave only with persons listed as emergency contacts on their enrollment form.

LOCKERS AND LOCKS

All students will be assigned a locker; there is no cost for the locker. A school lock is the only lock permitted. The rental of the lock for one school year is \$10.00. See Mr. Schlegel, Positive Action Center Coordinator, for locker assignment and lock.

The locker is school property. Students are advised not to share their lockers.

MEALS

BTWHSPVA serves breakfast and lunch. Applications for free and reduced-price lunch are available throughout the school year. Parents may set up a pre-paid meals account for their daughter/son. Talk with the Cafeteria Manager, Mrs. Sanders, to set up a pre-paid account or visit www.parentonline.net.

Students eat breakfast and lunch in the Cafeteria or Green Room and are expected to clean up after themselves. The District has “closed campus;” students are not permitted to leave during the school day including lunch.

Restaurants are not permitted to make deliveries to students at anytime.

MEDICINE AT SCHOOL

Students are not permitted to have medications, prescription and non-prescription, in their possession at school. All medications must be kept in the clinic and administered by the School Nurse, Mrs. Montgomery.

METAL DETECTORS

Students enter the school each day through metal detectors where book bags and belongings are checked.

MISSING PROPERTY

Report any missing items promptly to the Security Officer or Police Officer.

NATIONAL HONOR SOCIETY

Students are nominated for membership by achieving a cumulative grade average of 89.0 at the end of the Fall Semester of their sophomore, junior year, or senior year. (This is the scholarship requirement.) These students then complete an application for membership. The application will include questions Committee about their leadership, character, and service (the other three requirements). The Teacher Committee determines membership. Induction is held annually during the Spring Semester.

NO PASS – NO PLAY

All students who were promoted are eligible during the first six week’s grading period. For the rest of the school year, eligibility is determined by the student’s six weeks grades in accordance with UIL rules.

PARKING PERMIT

Students are required to have a parking permit for the car they drive to school. See Mr. Schlegel, In-School Suspension Teacher. Required: Form completed, drivers' license, proof of insurance, and payment of \$25.00

STUDENT ORGANIZATIONS

BTWHSPVA has both curricular and non-curricular student organizations. These organizations and their faculty sponsors are found on the schools website at www.dallasisd.org/btw under the organizations link.

TARDIES

Students tardy to school in the morning check in with the Attendance Office when they arrive. The only excused tardies in the morning are those caused by late school buses.

TESTING DATES

Fall Semester ACPs	January 12 - 15
Spring Semester ACPs	May 28 – June 3
PSAT (Grades 9, 10, 11)	October 14
TAKS – Grade 12, Re-testing	October 20-23
	March 1-5
	April 26-30
TAKS – Grade 11	March 3, April 28, 29, 30
TAKS – Grade 10	March 3, April 27, 29, 30
TAKS – Grade 9	March 3 and April 29
Advanced Placement Exams	May 3 - 14

TEXTBOOKS

Students check out their textbooks from the Bookroom themselves; they return their textbooks themselves to the Bookroom at the end of the school year. Mr. Betzen is in charge of the Bookroom. Students must present their badge and schedule in order to check out books. Lost textbooks must be returned or paid for in order to check out textbooks and to receive a class schedule and/or diploma.

Students are expected to write their name, the school year, and their teacher's name in each textbook in ink and to keep their textbooks covered at all times

THEATRE ETIQUETTE

We hope that every show at BTWHSPVA will be a positive experience for both audience and cast; we ask you to familiarize yourselves with the following theater etiquette guidelines.

Attending a live performance is different from watching a movie or television. Theater is a collaborative experience between the audience and the performers. We expect audience members to give the performers their full support and attention. To ensure there are no unwarranted interruptions during the performance, the house management reserves the right to ask disruptive patrons to leave.

We suggest you arrive no later than 20 minutes prior to curtain time, as the lobby area tends to become crowded very quickly. In order to help the flow of traffic in the lobby, we suggest that you go directly into the theater when the house opens, take your seats, and wait for the show to begin.

When the performance is about to begin, the lights in the house will dim to a blackout. This is a signal for the audience to become quiet and settle into the world of the performance. The performers also use this moment to concentrate and enter the world of their roles.

No food, beverages, or backpacks (including candy, gum or other snacks) are allowed in the Montgomery Arts Theater. BTWHSPVA cannot be held responsible for any items lost or stolen.

Please use the restroom before the show begins or during intermission. Leaving during the performance is disruptive and dangerous. Performers occasionally use the aisles and stairways as exits and entrances, and from the stage the performers will notice any movement in the theater.

Please to turn off any cell phones, pagers, watch alarms, and other electronic devices before the performance begins. Do not use any of these devices during the performance as it is disrespectful to the cast and fellow audience members. Due to copyright laws, you may not record the performance using a camera, cell phone, or any other electronic device.

TRANSPORTATION

The Dallas ISD provides free transportation to BTWHSPVA by Dallas County school bus from every high school area of the District. Bus schedules are available in August annually.

The school does not sell DART tickets. Students ride at the student rate with their school ID card.

TUTORING

All teachers will notify classes of their tutoring days and times. In addition, tutoring times are posted on the school's website at www.dallasisd.org/btw under the calendar link.

VISITORS

BTWHSPVA expects all visitors to sign in when they arrive at school, to wear a visitor's badge, and to sign out when they leave the building. Students are not permitted to have student-visitors. In addition, student shadowing by prospective or former students is not permitted.

VOLUNTEERS

All school volunteers are required to register with and be approved by the Dallas ISD Volunteer Program. Librarian Darlene Liesner is the Volunteer Coordinator.

School Mascot: Pegasus

School Colors: Black, Blue and Silver

School Song:

A Gift To Share

By Bert Pigg and Jim Abbott

All people have a splendor they can share,
And dreams must follow a clear path.
A school for artists has that certain flair
To grace a glisten into life.
Sing a song. Dance a dance. Be an actor if you wish.
Paint a picture that all dreamers can pursue.
Beauty beckons here for all, for me and for you.