

**Dallas
Independent
School
District**



Dallas Independent School District

M/WBE & Procurement Information



Dallas Independent School District Minority/Women Business Enterprise Department

M/WBE Mission Statement

A continuing goal of the Dallas Independent School District is to maximize the participation of M/WBE in all phases of the district's purchasing and contracting activities.

Bid Information Access	Procurement Procedure
Web Site: www.dallasisd.org Web Site: www.demandstar.com Public Cable TV Channel 7B (Comcast) Bidder's Hot Line: 972-925-4150 Dallas Morning News	Three Quotes Minimum: Purchases \$1 – \$24,999 Sealed Bids or Request for Proposal: Purchases Greater than \$25,000

Purchasing Department Fax # 972-925-4106 or 972-925-4136

Name	Position	Position	Phone	Email
Greg Milton	Director		972-925-4126	gmilton@dallasisd.org
Jerome Pilgrim	Buyer	Facilities/Construction/Renovation Rental; Facility, Property, Vehicles, Advertising, Sam's Club	972-925-4177	jpilgrim@dallasisd.org
Cedric James	Buyer	Food Services, Catering/Snack Foods, Culinary Arts	972-925-4109	cjames@dallasisd.org
Lizzie Harris	Buyer	Technology, Servers, Major Systems, Business Software	972-925-4125	lharris@dallasisd.org
Vacant	Buyer	Curriculum and Instructions, Educational Software	972-925-4100	
Denise Odom	Buyer	Musical Instruments, Facilities, HVAC, Custodial, Medical Supplies, Fire/Security Alarm Sys. Rental; Vehicle & Equipment	972-925-4117	dodom@dallasisd.org
Sherri Williams	Buyer	Office Supplies/Paper, Athletics/P.E. Uniforms, Security/Police Supplies, Furniture	972-925-4120	shewilli@dallasisd.org
Jerald Young	Buyer	Computer/Supplies, Printers/Peripherals, Copiers, Audio visual-CCTV, Telecomm/Radios	972-925-4100	jeyoung@dallasisd.org
Theresa Ferguson	Buyer	Classroom/Home Eco. Grocery/Retail Stores, Art Supplies, Library Books, Appliances, Educational Media, Charter Transportation, Student Drug Testing	972-925-4116	tferguson@dallasisd.org
Vacant	Buyer	Printing /Equipment/Forms, Trophies/Plaques/Awards, T-Shirts/Novelties, Vehicle Fuel, Theater Equipment/Supplies, MRO/Hardware/Gases	972-925-4100	



M/WBE Department Fax # (972) 925-4141

Name	Position	Phone	Email
Annie Holmes' Partee	M/WBE Director	972-925-4143	aholmes@dallasisd.org
Stella Vargas	Program Manager	972-925-7222	svargas1@dallasisd.org
Tommi Lyle	M/WBE Specialist	972-925-4146	tlyle@dallasisd.org
Kamran Nawab	M/WBE Specialist	972-925-4142	knawab@dallasisd.org
Lori Vacker	Administrative Assistant	972-925-4147	lvacker@dallasisd.org

Vendor Database Manager # 972-925-4170

Name	Address	Phone	Email
Eva Macias	3700 Ross Ave., Box 89 Dallas, TX 75204	972-925-4110	emacias@dallasisd.org

Open Records Request Fax # 972-925-3230

Name	Address	Phone	Email
Leticia McGowan	3700 Ross Ave., Box 7 Dallas, TX 75204	972-925-3761	lmcgowan@dallasisd.org

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Upcoming Business Opportunities

www.dallasisd.org

Click on Vendor Opportunities

Dallas ISD Bidders Hotline: (972)925-4150

Tommi Lyle:

Purchasing Liaison, Trainings & Workshops

Phone: (972)925-4146,

E-mail: tlyle@dallasisd.org

Kamran Nawab:

Business Development & Outreach

Phone: (972)925-4150,

E-Mail: knawab@dallasisd.org

www.dallasisd.org/mwbe



Helpful Hints

- Register as a Dallas ISD vendor
- Pursue certification status
- Keep abreast of M/WBE opportunities via Bidders' Hotline, Website, cable TV, Dallas Morning News
- Subscribe to DemandStar.Com
- Pursue contracts with TCPN
- Pursue contracts with TASB
- Pursue contracts with the GSC



Helpful Hints

- Make an appointment with the M/WBE Department and/or Purchasing Buyer to share information regarding your goods and services.
- Respond quickly to bid requests.
- Know our system.
- Provide your best prices. Vendors may review past bids providing it's out of the Bid Cycle.
- Attach completed signed M/WBE Compliance Guidelines & Forms with every Bid/RFP or your bid will be considered non-responsive and will not be entered in the bidding pool.