

## Email to Principals of employees who appealed Opt-In

The Teacher Incentive Fund (TIF) Council meets each month as an advisory committee for the implementation of incentive programs. April's meeting agenda included review of "Opt-In Appeals" to the Performance Pay Program.

All appeals have been "conditionally" granted. The employees' opt in status will be changed to reflect "Accepted." *However, principals must make the commitment to conduct the second classroom observation before the end of May.* The second classroom observation is an additional eligibility requirement of the program. All teachers who opt into the program agreed to the second observation. If the observation does not take place, the teacher will not be eligible for incentive awards.

Principals, please ensure the second observation is conducted for the employees who appealed as they are now considered "opted in" to the Performance Pay Program.

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All appeals have been "conditionally" granted. Your opt-in in status will be changed to reflect "Accepted." However, the condition under which the appeal is granted is that your principal must commit to ensuring the second classroom observation takes place. As a reminder, opt in to the program is also an agreement to a second classroom observation. If the observation does not take place, you will not be eligible for incentive awards (if you are a teacher.)

Please work with your principal to ensure the observation takes place so you can remain eligible for the program.