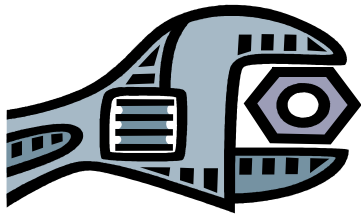
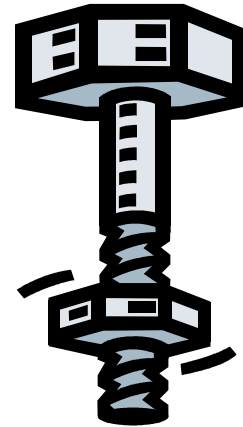


# The Nuts –and- Bolts About Instructional Coaches

## What services are available to a New Teacher that may be provided by an Instructional Coach?

- Classroom Procedures
- Lesson Cycle/Lesson Planning
- Implementation of Instructional Centers
- Class Environment and Room Arrangement
- Discipline Management Procedures
- Parent Communication
- Student Documentation/Portfolios
- Curriculum Implementation and Evaluation
- Integration of Higher-Ordered Thinking into Instruction
- Utilizing Available Resources



## When to request an Instructional Coach?

- As soon as a teacher is identified as being in need of assistance
- Before a teacher is placed on a growth plan

## Who can request an Instructional Coach?

- Administrator
- Teacher Self-referral
- Mentor
- AC Specialist

All request forms will need a signature from the Teacher, Administrator, and Mentor.

**Forms should also be sent via fax to 972-794-3535.**  
(All requests for services should be voluntary)

