



## Application Information for Children's Health Insurance Program (CHIP), Children's Medicaid, and CHIP Perinatal

### CHIP

CHIP covers children from birth through age 18 who do not qualify for Medicaid and cannot afford private health insurance. To qualify for CHIP, you must meet certain asset requirements and have income below limits based on your household size. CHIP enrollment fees and co-payments for doctor visits, prescriptions and other services are based on your family's income.

### Children's Medicaid

Medicaid provides health insurance for children from birth through age 18 in families with low income. To qualify for Medicaid, you must meet certain asset requirements and have income below limits based on the ages of your children. If your child qualifies for Medicaid, you will not have to pay an enrollment fee or make co-payments for doctor visits, prescriptions or other services.

### CHIP Perinatal

CHIP Perinatal provides health insurance to unborn children of pregnant women who are not eligible for Medicaid or traditional CHIP due to income or immigration status.

### Ways to Apply

If you want to apply for CHIP, Children's Medicaid, or CHIP Perinatal **ONLY** you can:

- Call toll-free 1-800-647-6558
- Complete the attached application and mail it, along with required documents, to:  
HHSC  
P.O. Box 14200  
Midland, TX 79711-4200
- Complete the attached application and fax it toll free, along with the required documents, to 1-877-542-5951.

If you want to apply for these programs and other benefits such as **food stamps, financial assistance, or Medicaid for an adult**, you can:

- Dial 2-1-1
- Visit [www.yourtexasbenefits.com](http://www.yourtexasbenefits.com)
- Visit a local HHSC Benefits Office

### Required Documents

When we review your application, we will need to see proof of:

#### Income

We need proof of how much money each person in your household is making. The proof must show each person's current income. The proof could be a copy of any one or more of the following:

- Pay check stub issued in the last 60 days showing the amount paid before any taxes or deductions (gross pay)
- Most recent IRS tax return including Schedule C (if you filed that form)
- Proof of self-employment
- Letter from an employer
- Cash assistance receipt
- Most recent Social Security statement
- Child support check stub or receipt

#### Expenses

We need proof of any expenses you report on your application. The proof can be receipts for child care expenses, disabled adult care expenses, child support payments or alimony payments.

#### U.S. Citizenship or Immigration Status

We need proof of U.S. citizenship or immigration status for each person applying for CHIP, Children's Medicaid, or Perinatal. The proof can be:

- Front and back of Permanent Resident Card (I-551) or
- Arrival/Departure Form (I-94) from the U.S. Bureau of Citizenship and Immigration Service (BCIS) or
- U.S. birth certificate or
- U.S. passport

#### Social Security Numbers

We need Social Security numbers for each person requesting coverage.\*

**If you do not have a Social Security Number or you are a non-citizen, you may still qualify for CHIP Perinatal.** All statements provided as proof of your situation must be signed and dated with the name, address, and phone number of the person(s) providing the statement. If you send an original document and we determine you need it for your personal records, we will make a copy and return it to you.

\* You will be asked to provide the Social Security numbers for all people (including yourself), for whom you want assistance. If any of these people do not have a Social Security number, we can help you apply for one. Providing or applying for a Social Security number is required as a condition of eligibility for Medicaid benefits. Therefore, any person who declines to apply for or provide a Social Security number may be found ineligible for benefits. The authority for this requirement is found in Medical Assistance benefits, 42 C.F.R. 435.910. We will not share your Social Security number with the Bureau of Citizenship and Immigration Services. You will not have to provide Social Security numbers for any family members who are not eligible because of immigration status and who are not asking for benefits. Social Security numbers are used to verify eligibility, to conduct computer matching with other agencies (such as the Texas Workforce Commission, the Social Security Administration, the Internal Revenue Service, credit reporting agencies) and other matching sources, and to recover benefits you were not entitled to receive. We may share Social Security numbers with phone and electronic companies to help them determine if you qualify for a reduction in your bills or with others to help you receive benefits based on need.

# Instructions to fill out this Application

This application is for Children’s Health Insurance Program (CHIP), Children’s Medicaid, and CHIP Perinatal. We must first determine if each person applying qualifies for Medicaid before they can be considered for CHIP. Federal law does not allow anyone who qualifies for Medicaid to enroll in CHIP or CHIP Perinatal.

## To apply:

- Complete, sign, and date the application
- Attach all of your proof of income, expenses and proof of each applying person(s)’ citizenship or legal permanent resident status
- Provide Social Security numbers for each person applying
- Mail the enclosed application and other proof in the self-addressed envelope provided (no stamp or postage required)

## Who can apply?

- Any adult age 18 or older who lives with the children more than half of the time and is responsible for the care of the children
- Any children younger than 19 years of age, living on their own
- Any pregnant family member.

**1** Complete the application using black or blue ink. Please provide the information requested. Your Social Security number is not required to process your children’s application for children’s health care coverage. Each person applying must live in Texas.

**2** Please complete this information for any pregnant woman applying for health insurance benefits.

### Line (b)

List the name(s) of any pregnant family member(s) in your household, including children for whom you are applying. Tell us the pregnant family member’s mother’s maiden name along with all other requested information.

### Line (c)

We will need proof of U.S. citizenship or immigration status for each person who is applying for benefits. People who are legal permanent residents may qualify for these health insurance programs. Provide a copy of the front and back of the person’s:

- Permanent Resident Card (I-551) or
- Arrival/Departure Form (I-94) or
- U.S. birth certificate or
- U.S. passport

We do not need information about the citizenship or immigration status for anyone not applying. We will not share any information you provide with the Bureau of Citizenship and Immigration Services (BCIS) and the BCIS cannot use this application or the enrollment of any person in any of these programs to deny you admission to the U.S., to harm your permanent resident status, or to deport you. **If you are a non-citizen you may still qualify for the CHIP Perinatal.**

### Line (d)

Mark the box “yes” if the pregnant family member is currently covered by private health insurance and provide the date the coverage will end. If the private health insurance coverage is not ending, mark “N/A”. Mark the box “no” if the pregnant family member is not covered by private health insurance.

### Line (e)

List the name and address of the father of the unborn child.

**3** If you are **ONLY** applying for CHIP Perinatal benefits, and there are no children in the household, **SKIP** this section. Otherwise please fill out a column for every child, **even if you are not applying for health care for that child.** You may only apply for children who live in your home. If more than four children live with you, please give us the information about the additional children on a separate sheet of paper and attach it to this application. If you are younger than 19 and do not live with your parents, you can fill out this section for yourself.

### Line (c)

Please check the “Applying” box in each column under any child’s name who needs health care coverage. If you do not need health care coverage for one of the children listed, please check the “Not Applying” box in the column under that child’s name.

### Line (d)

Please tell us the relationship between you and each child living in the home. Examples of answers include daughter, son, grandchild, or nephew. If you are not related to the child but the child lives with you, write “other.” If you are applying for yourself, write “self.”

### Line (g)

We will need proof of U.S. citizenship or immigration status for each child who is applying for CHIP or Children’s Medicaid. Children who are legal permanent residents may qualify for these health insurance programs. Provide a copy of the front and back of the child’s:

- Permanent Resident Card (I-551) or
- Arrival/Departure Form (I-94) or
- U.S. birth certificate, or
- U.S. passport

We do not need information about the citizenship or immigration status for anyone not applying. We will not share any information you provide with the Bureau of Citizenship and Immigration Services (BCIS) and the BCIS cannot use this application or the enrollment of your children in Children’s Medicaid or CHIP to deny you admission to the U.S., to harm your permanent resident status or to deport you.

### Line (h)

We must have a Social Security number for each child for whom you are applying for health care coverage. If the child does not have a Social Security number, mail us proof that you have applied for your child’s Social Security number from your local Social Security office (copy of Form SSA 2853 or Form SSA 5028). If you need help applying for the child’s Social Security number please call 1-800-772-1213. We will not give the Internal Revenue Service or the BCIS your child’s Social Security number.

### Line (j)

Enter each child’s mother’s maiden name. This will help us find proof of U.S. citizenship if your child was born in Texas.

### Line (o)

This question is optional and used for statistical purposes and does not affect eligibility.

**4** If you are **ONLY** applying for CHIP Perinatal benefits, **SKIP** this section. Otherwise please fill out a column for each child who lives with you.

**Line (a)**

Mark the box "Yes" if the child is currently covered by private health insurance. Please provide the name of the insurance company, name of the policy holder and the policy group number. If the health insurance is ending please provide the date it will end in the space provided.

Mark the box "No" if the child is not insured by private health insurance. Mark the box "No" if the child is only covered by auto, worker's compensation, accident or sports-related insurance, or Children with Special Health Care Needs (CSHCN) coverage.

If the child is not insured by private health insurance but had health insurance in the past 90 days, please mark the box that best states why the insurance was dropped and the date the insurance ended.

**Line (b)**

Your answer to this question will not affect your children's ability to qualify for Children's Medicaid or CHIP. We ask this because if your child is eligible for Children's Medicaid, you may be eligible for financial help for the child's private insurance premium.

**5** The four questions in this section are optional and do not affect eligibility.

**6** Please list all of the parents and step-parents **WHO LIVE WITH THE CHILDREN**, even if you already listed them in other parts of this application. If you are not the children's parent or step-parent you do not need to list yourself in this section.

**7** Please list all of the parents, step-parents and children's gross income in this section. Gross income is money you are paid before taxes and deductions. Include income received from jobs, Social Security (retirement, survivor, and disability), child support, alimony, and Temporary Assistance for Needy Families (TANF). You must send proof of each income source. This may include a copy of a pay check stub issued in the last 60 days showing the amount paid before any deductions (gross pay), your most recent IRS tax return including Schedule C (if you filed that form), proof of self-employment, letter from an employer, cash assistance receipt, your most recent Social Security statement, child support check stub or receipt. If you are not the parent or step-parent of any of the children, do not provide your income information.

**8** Please complete this section if any of the family members who live in the home pay:

- Childcare expenses
- Child support
- Alimony
- Disabled adult care

We may deduct the amount of these dependent care expenses, child support, or alimony to determine if you are eligible for Medicaid. These expenses are not deducted when determining CHIP or CHIP Perinatal eligibility.

We must have proof and will accept copies of canceled checks and/or a statement from the Office of the Attorney General if the child support is paid through their office. We will accept the following copies of your documentation as proof: receipts from the childcare center, company providing disabled care or canceled checks.

**9** If you are **ONLY** applying for CHIP Perinatal benefits, **SKIP** this section. Otherwise, you must fill out this section. Please answer these questions about your household's assets if you are the children's parent or step-parent. If you are not the children's parent or step-parent, please answer these questions

about the children's assets only. Your home and other property do not count as assets.

**Line (a)**

For the parents and/or the children that live in the home, please write in the total amount of money that was available on the last day of last month in checking, savings and/or Electronic Benefit Transfers (TANF account only) accounts; cash on hand; and accessible trust funds. Write "\$0" if the family members who live in your home DO NOT have money in bank accounts, cash on hand, or anywhere else.

**Line (b)**

For the parents and/or children living in the home, please write the make, model and year for each vehicle your family has registered in their name or is buying. Please write "NA" in the table if your family does not have a vehicle registered in their name or is not buying a vehicle. You do not need to provide information for any vehicle you are leasing. Depending on your family's income, we may need to contact you to ask you more information about your vehicles.

**10** If any applying persons are found to be eligible for Medicaid and have unpaid medical bills during the past three months and they qualify for Medicaid during that time, Medicaid may be able to pay those bills. Please mark the box "Yes" if the applying persons have unpaid medical bills from the past three months. Please send copies of the unpaid medical bills showing the date(s) of service for each of the past three months. Please send proof of each income source for all household members for each of the past three months. If you mark the box "Yes" and any applying person is eligible for Medicaid, you will be contacted for more information.

**11** If you would like for someone besides yourself and any parent or step-parent, listed in Section 1 or 4 to contact us as your representative, please provide their information. You must name an individual and not an agency. It is important to understand that this person will have the same rights as you and may change anything on your application, including taking your children off Children's Medicaid or CHIP. They will also have the right to change your children's health plan and primary care provider. You are also giving the Texas Health and Human Services Commission and its contractors permission to release information to this person.

**12** Please read this section carefully. By signing this application you are agreeing to the rights and responsibilities listed.

**13** Review this section to make sure you include all of the necessary proof of your income, expenses and proof of your children's citizenship or legal permanent resident status. If you do not include all of the necessary proof with your application, we will contact you for the information.

**14** Please sign and date the application and mail it to us in the postage-paid self-addressed envelope or you may fax it toll free to 1-877-542-5951. We cannot process your application and your family member(s) cannot be offered health care coverage without your signature.

**15** Be sure to send your application in the envelope provided to:

**HHSC  
P.O. Box 14200  
Midland, TX 79711-4200**

or, fax it toll free to: 1-877-542-5951



# Children's Health Insurance Program (CHIP), Children's Medicaid, and CHIP Perinatal Application

**1** Use black or blue ink only.

Your Name \_\_\_\_\_  
First Middle Initial (M.I.) Last

Your Social Security Number\* \_\_\_\_\_ Your Date of Birth \_\_\_\_\_

Home Address \_\_\_\_\_ Apt/Lot # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ County \_\_\_\_\_

Mailing Address \_\_\_\_\_ Apt/Lot # \_\_\_\_\_  
(If different from above)

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ County \_\_\_\_\_

Home Phone # ( \_\_\_\_\_ ) \_\_\_\_\_ Other Phone # ( \_\_\_\_\_ ) \_\_\_\_\_

If we need to call you, what language do you prefer?  English  Spanish  Vietnamese  Other \_\_\_\_\_

\*Your Social Security Number is not required to process your application if you are applying for your children only.

**2** Are you applying for benefits for a pregnant family member? .....  Yes  No

**a. Please provide the name(s) and due date(s) of any pregnant family member(s) in your household.**

First	MI	Last	Date of Birth (Mo./Day/Year)	Social Security Number (if you have one)
_____	_____	_____	____/____/____	_____
Mother's Maiden Name	Due Date (Mo./Day/Year)	Number of Children Expected	Relationship to Applicant	
_____	____/____/____	_____	_____	

**b. Is the pregnant family member a U.S. Citizen?** .....  Yes  No  
**If no, is the pregnant family member a legal permanent resident?** .....  Yes  No

**c. Does the pregnant family member have health insurance other than Medicaid or CHIP?** .....  Yes  No  
**If yes, when does your health care coverage end?** (Write N/A if the coverage is not ending.) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**d. List the name and address of the father of the unborn child.**

First	MI	Last	Phone Number
_____	_____	_____	_____

Address (City, State, Zip) \_\_\_\_\_

**3** If you are **ONLY** applying for CHIP Perinatal benefits, and there are no other children in the household, **SKIP** this section. Otherwise, tell us about **ALL** children living in your household. Add an extra sheet of paper if needed. Children **MUST** live in **YOUR** household to apply.

	Child 1	Child 2	Child 3	Child 4
a. Child's first name and middle initial				
b. Child's last name				
c. Check one box for each child	<input type="checkbox"/> Applying <input type="checkbox"/> Not Applying	<input type="checkbox"/> Applying <input type="checkbox"/> Not Applying	<input type="checkbox"/> Applying <input type="checkbox"/> Not Applying	<input type="checkbox"/> Applying <input type="checkbox"/> Not Applying
d. Child's relationship to you				
e. Child's date of birth (Mo./Day/Year)	____/____/____	____/____/____	____/____/____	____/____/____
f. Child's gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female
g. Is the child a U.S. citizen?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If "No," is the child a legal permanent resident?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Children who are legal permanent residents may qualify for these health insurance programs. See section 3g of the instructions.</b>				
h. Child's Social Security #				
i. Child's mother's first name and middle initial				
j. Child's mother's maiden name				
k. Child's mother's last name				
l. Child's father's first name and middle initial				
m. Child's father's last name				
n. Does this child go to school during the regular school year?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
o. Child's race (optional)				

**FOR OFFICE USE ONLY**  
 CBONumber \_\_\_\_\_

**4** If you are **ONLY** applying for CHIP Perinatal benefits, **SKIP** this section.

	Child 1	Child 2	Child 3	Child 4
a. Does the child currently have health insurance other than CHIP or Medicaid?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If "YES,"</b> please provide the following information for each child insured:  Insurance Company Name: _____ Name of Employer: _____ Policy Holder: _____ Policy Number: _____ Group Number: _____ Policy Begin Date: _____ Phone: _____	_____	_____	_____	_____
Date the health coverage will end (Mo./Day/Year).	____ / ____ / ____	____ / ____ / ____	____ / ____ / ____	____ / ____ / ____
<b>If "NO,"</b> but the child had health insurance in the past 90 days, please mark the box that states why the insurance was dropped and the date the insurance ended.	<input type="checkbox"/> Parent's job ended due to layoff or business closing <input type="checkbox"/> Loss of Medicaid eligibility <input type="checkbox"/> Parent's COBRA or ERS coverage ended <input type="checkbox"/> Loss of CHIP eligibility from another state <input type="checkbox"/> Change in parent's marital status <input type="checkbox"/> Health care coverage ended <input type="checkbox"/> Other	<input type="checkbox"/> Parent's job ended due to layoff or business closing <input type="checkbox"/> Loss of Medicaid eligibility <input type="checkbox"/> Parent's COBRA or ERS coverage ended <input type="checkbox"/> Loss of CHIP eligibility from another state <input type="checkbox"/> Change in parent's marital status <input type="checkbox"/> Health care coverage ended <input type="checkbox"/> Other	<input type="checkbox"/> Parent's job ended due to layoff or business closing <input type="checkbox"/> Loss of Medicaid eligibility <input type="checkbox"/> Parent's COBRA or ERS coverage ended <input type="checkbox"/> Loss of CHIP eligibility from another state <input type="checkbox"/> Change in parent's marital status <input type="checkbox"/> Health care coverage ended <input type="checkbox"/> Other	<input type="checkbox"/> Parent's job ended due to layoff or business closing <input type="checkbox"/> Loss of Medicaid eligibility <input type="checkbox"/> Parent's COBRA or ERS coverage ended <input type="checkbox"/> Loss of CHIP eligibility from another state <input type="checkbox"/> Change in parent's marital status <input type="checkbox"/> Health care coverage ended <input type="checkbox"/> Other
Date the health coverage ended (Mo./Day/Year).	____ / ____ / ____	____ / ____ / ____	____ / ____ / ____	____ / ____ / ____
b. Could the child get private health insurance through the parent's job/employer?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
c. If you have paid for private health insurance in the last 90 days or are currently paying for health insurance for any child you are applying for on this application, fill in the amount paid per month.			<b>Total Amount \$</b> _____ /month	

**5** The next four questions are optional and do not affect eligibility.

1. Is anyone in your household a member of a federally recognized Indian tribe? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No If "YES," List the name of the individual: _____
2. Is anyone in your household an unaccompanied refugee minor? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No If "YES," List the name of the individual: _____
3. Is anyone in your household a child enrolled in the Texas Department of State Health Services Children with Special Health Care Needs program? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No If "YES," List the name of the individual: _____
4. Do the children travel outside of Texas with a parent or family member who works as a farm worker or seasonal worker? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No

**6** List all the parents and step-parents **WHO LIVE WITH THE CHILDREN**, including those listed previously on this application.

First Name	Middle Initial	Last Name	Relationship to Child
			<input type="checkbox"/> Parent <input type="checkbox"/> Step-parent
			<input type="checkbox"/> Parent <input type="checkbox"/> Step-parent
			<input type="checkbox"/> Parent <input type="checkbox"/> Step-parent
			<input type="checkbox"/> Parent <input type="checkbox"/> Step-parent

**7 HOUSEHOLD INCOME** Please list the current income of the parents, step-parents, and children living in your household. Include income received from jobs, Social Security (retirement, survivor and disability), child support, alimony, and Temporary Assistance for Needy Families (TANF). You will need to send proof of each source of income. Proof may include a copy of a pay check stub issued in the last 60 days showing the amount paid before any deductions (gross pay), your most recent IRS tax return including Schedule C (if you filed that form), proof of self-employment, letter from an employer, cash assistance receipt, your most recent Social Security statement, child support check stub or receipt. If a person you list does not have any income, write \$0.

Name of Person Receiving Money			Employer(s) Name <b>OR</b> Source(s) of Income	How Often?	How Much?
First	Middle Initial	Last		<input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 Weeks <input type="checkbox"/> Twice a Month <input type="checkbox"/> Monthly	\$ _____
				<input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 Weeks <input type="checkbox"/> Twice a Month <input type="checkbox"/> Monthly	\$ _____
				<input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 Weeks <input type="checkbox"/> Twice a Month <input type="checkbox"/> Monthly	\$ _____
				<input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 Weeks <input type="checkbox"/> Twice a Month <input type="checkbox"/> Monthly	\$ _____
				<input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 Weeks <input type="checkbox"/> Twice a Month <input type="checkbox"/> Monthly	\$ _____

**8 Please list your household expense for the items below:**

- **Child care expenses** that anyone in your household pays so that he or she can work, look for work or receive training
- Court ordered **child support payments** that anyone in your household pays for a child outside of the home
- **Alimony payment** that anyone in your household pays
- **Disabled adult care expenses** that anyone in your household pays so he or she can work, look for work or receive training

Type of Expense <small>(Child Care, child support, alimony, dependent care)</small>	Who is Paying this Expense?	First Name of Person Who Receives Care/Support	How Often Paid?*	How Much Paid?	Name, Address and Phone Number of the Person You Pay

\* Weekly, Every Two Weeks, Twice a Month, Monthly

**9** If you are **ONLY** applying for CHIP Perinatal benefits, **SKIP** this section. Otherwise answer the following questions based on the **ASSETS OF THE APPLYING CHILD(REN)'S PARENTS LIVING IN THE HOUSEHOLD**. If no parents are in the household, answer the questions based on **THE CHILD(REN)'S ASSETS ONLY**. Depending on your family's income, we may need to ask you more information about the vehicles you own or are buying.

a. Enter the amount of money in bank accounts, cash on hand, or anywhere else. Write in \$0 if you do not have money in bank accounts, cash on hand, or anywhere else. If you do not enter an amount your application will be delayed.

Total Amount \$ \_\_\_\_\_

b. Please write the make, model and year for each vehicle your family owns or is buying. Please write "NA" in the table below if your family does not own or is not buying a vehicle. If your vehicle does not work, do not list it. Do not list vehicles that are leased.

MAKE	MODEL	YEAR
Nissan	Sentra	1995

