

PLEASE PRESS FIRMLY.



HARDSHIP TRANSFER APPLICATION

Dallas Independent School District TRANSFER REQUEST FOR SCHOOL YEAR _____ - _____

PLEASE DO **NOT** USE THIS FORM TO REQUEST A **CURRICULUM** OR AN **M-M** TRANSFER. OTHER FORMS ARE AVAILABLE FROM THE SCHOOL OFFICE IF YOU WISH TO REQUEST EITHER OF THESE TYPES OF TRANSFERS.

STUDENT NAME (LAST, FIRST, MIDDLE)	STUDENT ID NO.	TRANSFER YEAR GRADE LEVEL
HOME ADDRESS (STREET NO., STREET NAME, CITY, ZIP CODE)	SEX (CIRCLE ONE.) FEMALE MALE	ETHNICITY (CIRCLE ONE.) AFRICAN AMERICAN AMERICAN INDIAN ASIAN OR PACIFIC ISLANDER HISPANIC ANGLO
HOME TELEPHONE NO.	DATE OF BIRTH	
TRANSFER TO (RECEIVING SCHOOL)	TRANSFER FROM (SENDING SCHOOL)	

REASON FOR TRANSFER REQUEST (PLEASE GIVE SPECIFIC DETAILS):

PARENT / GUARDIAN SIGNATURE:	DATE:
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RECEIVING SCHOOL PRINCIPAL'S DECISION : (CIRCLE ONE) APPROVED NOT APPROVED	SENDING SCHOOL PRINCIPAL'S DECISION: (CIRCLE ONE) APPROVED NOT APPROVED
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REMARKS:	REMARKS:
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RECEIVING PRINCIPAL'S SIGNATURE	DATE:	SENDING PRINCIPAL'S SIGNATURE	DATE:
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STUDENT TRANSFER COORDINATOR'S RATIFICATION: (CIRCLE ONE) APPROVED NOT APPROVED	STUDENT TRANSFER COORDINATOR'S SIGNATURE	DATE:
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AREA SUPERINTENDENT'S DECISION: (CIRCLE ONE) APPROVED NOT APPROVED	AREA SUPERINTENDENT'S SIGNATURE	DATE:
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STUDENT TRANSFER APPEAL COMMITTEE'S DECISION: (CIRCLE ONE) APPROVED NOT APPROVED	CHAIRPERSON'S SIGNATURE	DATE:
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NOTE: A TRANSFER APPLICATION IS OFFICIALLY APPROVED WHEN THE RECEIVING PRINCIPAL, THE SENDING PRINCIPAL, AND THE TRANSFER COORDINATOR SIGN AND MARK "APPROVED" IN THE APPROPRIATE SECTION OF THE FORM. UNTIL THEN, THE STUDENT SHOULD CONTINUE TO ATTEND THE SCHOOL IN WHICH HE/SHE IS CURRENTLY ENROLLED. HARDSHIP TRANSFER STUDENTS MUST REMAIN AT THE SCHOOL TO WHICH THEY TRANSFER FOR THE ENTIRE SCHOOL YEAR AND REAPPLY EACH YEAR.

FOR RECEIVING SCHOOL'S USE ONLY:
CIRCLE THE TYPE OF TRANSFER:
T HARDSHIP **0** SENIOR OPTION
W SAFETY/WELFARE **Z** PEG/SCHOOL CHOICE
H MEDICAL

CIRCLE ONE:
NEW APPLICATION
REAPPLICATION

RETURN TO HOME SCHOOL

CRC/DATA CONTROLLER: AFTER APPROVAL BY THE STUDENT TRANSFER OFFICE, INPUT THE ABOVE BUS ELIG (ALPHA) CODE AND TRANS LOC (HOME SCHOOL). DO NOT USE THIS FORM FOR TUITION STUDENTS. USE THE OUT OF DISTRICT TRANSFER FORM.