NEW PARENT: CREATE PORTAL ACCOUNT

For a new Dallas ISD parent to create a Parent Portal account, follow these steps:

1. Go to https://dallasisd.powerschool.com/public then click on the Create Account tab.
2. From the Create Account tab, click on **Create Account** to begin the creation of your Parent Portal Account.
NOTE: You are required to enter at least information for 1 student. You can link up to 7 students to your Parent Portal Account.
3. From the Create Parent Account enter the following information as the parent/guardian under the Parent Account Details:
   a. First Name
   b. Last Name
   c. Email - this will be the parent/guardian’s full email address
   d. Desired Username
   e. Password
   f. Re-enter Password

**NOTE:** Parent/Guardian MUST have a valid email address to access the new Parent Portal. If the parent does not have a valid email address, they must create one.

4. From the Create Parent Account enter the following information for the student under the Link Students to Account:
   a. Full Name
   b. Access ID - provided to you by the campus or intake center
   c. Access Password - provided to you by the campus or intake center
   d. Relationship - from the dropdown menu, identify your relationship to the student

**NOTE:** Be sure you are entering the exact name stated on the Birth Certificate for your student.

5. Once you have entered your information and the student information to be linked, scroll to the bottom and click Enter.
6. After clicking Enter you will be re-directed to the **Sign In** page. Be sure to enter the Username and Password you just created and click Sign In.