Booker T. Washington High School for Performing and Visual Arts
Discipline Management Plan
2019-2020

DISCIPLINE PROGRAM
In the 2019-2020 school year, teachers are expected to implement their CHAMPs (Conversation, Help, Activity, Movement, and Participation) training by:
- Having CHAMPs expectations for classroom activities
- Having CHAMPs expectations for transitions
- Having lessons on teaching their expectations (procedures and routines).
The behavior management plan is in effect at all times for all events.

Expectations for Student Behavior:
All students are expected to practice good judgment and appropriate behavior while at school and while representing the school on field trips, performances, and other activities.

Discipline Philosophy:
The philosophy of the discipline program is summarized as follows:
- All young people can behave properly
- Misbehavior is a matter of choice
- A student will accept responsibility for his or her actions
- Teachers have the right to teach
- Students have the right to learn
- No student shall prevent a teacher from teaching or prevent another student from learning

The program is intended to guide the student in becoming a responsible and productive member of society by:
- Rewarding acceptable behavior
- Discouraging inappropriate behavior through negative consequences
- Assisting the student to eliminate inappropriate behavior through counseling and guidance

A good discipline program must have the following to be effective:
- Clear, concise, observable rules which are consistently implemented
- Rules and expectations which are clearly explained and reinforced whenever necessary
- Positive and negative consequences which are implemented fairly and consistently on a school wide basis
- Immediate and appropriate consequences which are applied consistently
- Parents who are involved and supportive

**Classroom Behavior:**
Students who choose to act in an acceptable manner will receive a variety of positive rewards, which include verbal praise from the teacher, written praise, recognition during assemblies, or other rewards.

Misbehavior is a matter of choice. Choosing to disrupt class infringes upon the right of the teacher to teach and on the right of the other students to learn. Students should behave in a courteous manner to teachers and students alike and arrive to class on time. Consequences for not following these rules shall be determined according to the frequency of the behavior(s) and its seriousness.

Should a student decide to disrupt instruction, the following steps will be taken. Under no circumstances should a student be “put out” or placed in the hallway for disciplinary reasons. If necessary, escort the student to the appropriate office for dispensation. Additionally, students should not receive punitive action in academics based on behavior. These are two separate and distinct areas and reducing a grade or not allowing make-up work based on behavior is strictly forbidden.

**For routine classroom misbehavior, follow these steps.**
- **STEP 1** The teacher will communicate to the student that the behavior is inappropriate. 
  *(If the behavior is corrected, stop here. At the teacher’s discretion, this step may also be repeated.)*
- **STEP 2** Parents must be contacted by phone. 
  *(If the behavior is corrected, stop here. At the teacher’s discretion, this step may also be repeated.)*
- **STEP 3** If the problem persists, other interventions may be tried, such as parent conference, referral to the SST Committee or to the counselor.
- **STEP 4** Principal discipline referral is completed and sent to Assistant Principal. (Parental contact must be noted on referral).

Students are expected to display appropriate behavior at all times. Students are held to the same standard at school and at any school-sponsored function including field trips and out-of-town trips. Failure to follow the rules set forth in the discipline code will result in disciplinary action. Students will be referred to the office for poor behavior occurring anywhere on the school grounds or at school-sponsored events on campus or away from campus by any staff member. Students referred to the administration for disciplinary action are subject to district guidelines for disciplinary action.

**Student Referrals:**
Referral forms should not be completed until personal contact has been made with the parent.
by the teacher. If no previous contact has occurred, the referral will be returned to the teacher.

The Assistant Principal will handle all student referrals.

**Student Dress Code**

(FCNA)
All students shall wear clean clothing that is not torn or damaged. Shirts shall be worn inside slacks with belts at all times by all students unless the shirts are designed to be worn without a belt.

All students shall wear appropriate footwear. Students shall not wear house slippers, flip-flops, or other footwear that constitutes a safety hazard. Students are also prohibited from wearing steel-toed boots or steel-toed shoes to school.

All students shall adhere to the District's grooming standards.

**Inappropriate Attire Grades 9 – 12**
The length of dresses, skirts, and shorts shall be no shorter than "finger-tip length" with arms in normal position, i.e., arms hanging naturally, as student is standing straight and upright.

The following clothing is not considered "appropriate attire" pursuant to this policy: shorts or skirts that are shorter than "finger-tip length" with arms in normal position, i.e., arms hanging naturally as student is standing straight and upright (except for primary grade students), revealing/provocative shirts and halter tops, leggings, biker pants, sweat pants, or pants allowed to sag below the waistline. Students shall not wear bedtime attire, such as pajamas, or undershirts or undergarments as outwear.

Students may not wear clothing that is either revealing or provocative (e.g., T-shirts). Students’ clothing or tattoos may not have printed statements or pictures on either that are vulgar or obscene or related to the use of drugs, alcohol, tobacco products, or sex, or that promote hate and/or violence. Students are prohibited from wearing attire that may be considered weapons, such as chain belts, wallet chains, or other similar attire.

**Identification Badges**
Secondary students will be required to wear student ID badges on campus and at other campus events. (See Student Code of Conduct)

**Grooming**
All students, including students exempted from wearing a uniform, are expected to exemplify proper grooming standards in a manner that projects an appropriate image for the student, school, and District.

Students shall keep their hair, beards, eyebrows, and mustaches neatly groomed. Male students shall not wear earrings or other similar facial jewelry. Students are also prohibited from wearing facial jewelry and from exhibiting visible body piercing, including piercing of the tongue, during school hours. All students shall wear clean attire that is not torn and/or damaged. All students shall wear belts with shirts tucked inside slacks at all times, unless the pants are designed to be worn without a belt. No slacks or pants may be sagging. Students shall not wear any jewelry on the outside of their clothing or similar artifacts that are either obscene, distracting, or may cause disruptions to the educational environment. Tattoos, if any, should be covered.
Violations
Appropriate discipline procedures shall be followed in all cases in accordance with the Student Handbook and Student Code of Conduct. Dress and grooming violations are punishable as a first level offense.

Grooming Violations
If the principal determines that a student's grooming violates the dress code, the student shall be given an opportunity to correct the problem at school. If the problem is not corrected, the student may be assigned to AP office for the remainder of the day or until the problem is corrected. Repeated offenses may result in more serious disciplinary action.

Dress Violations
A student whose clothing violates the dress code may be subject to being sent to AP office either for the remainder of the day or until a parent or designee brings an acceptable change of clothing to school.

Co-Curricular and Extra-curricular Activity Dress Code Grades Pre-K – 12
Nothing contained herein shall prohibit the regulation of dress, grooming, and appearance of students participating in co-curricular and extra-curricular school activities by the principal, in consultation with the sponsor, coach, or other person in charge of or directing such activities. Such activities include by example: JROTC, band, cheerleading, basketball, baseball, and the like.

Parent and Student Responsibility
The parent and student shall be responsible for ensuring that the student is in compliance with all aspects of this policy while on school