Mission: As Dallas' revolutionary high school for 21st century scholar artists, we provide intensive, integrated training to build a bridge to the post-secondary and professional world.

Vision: We are an intersection of innovation and creation. We are a home to the young artists and thinkers who will write the next chapter of our society.
BOOKER T. WASHINGTON
HIGH SCHOOL FOR THE
PERFORMING AND VISUAL ARTS

(972)925-1200
2501 Flora St. Dallas, TX
dallasisd.org/BTW
General Concept

Students will be divided into cohorts by grade level and conservatory. Cohorts will be kept separate throughout the day to minimize exposure and aid in contact tracing when necessary. Cohorts will be using different physical locations as well as student grouping, with special attention paid to any area that will encounter multiple cohorts in a day. These areas will be cleaned and sanitized between groups. Each cohort will be self managed by the assigned faculty. Leadership will ensure that cohorts activity is coordinated to avoid exposure. It will be especially important to assign flex rooms with cohorts in mind including consideration of arrival, dismissal and lunch. It is important for all parties to be aware, this will be a process that will take a significant amount of additional time to execute in a safe and controlled manner. We ask for patience from everyone.

Concerns about these procedures will be immediately addressed by contacting Mr Doan-Stevens @ bdoanstevens@dallasisd.org. All staff and students will receive training in safety related to COVID-19.
COHORTS:

9th/10th Dance
9th/10th Visual
9th/10th Theatre
9th/10th Music

11th/12th Dance
11th/12th Visual
11th/12th Theatre
11th/12th Music

FLEX Rooms should be assigned to academic classrooms grouped together by cohort.
All teachers must enter the building from the dock door (near the freight elevator) between 7:45-8:30am. All faculty must be present and ready for their assigned duty no later than 8:30am. Teachers are responsible to self-screen each day by taking temperature and checking for other symptoms. All teachers must be wearing masks when entering building and at all times when in building when social distance is not possible. Teachers who are ill must not report to campus and should contact their administrator and the Covid Response Team immediately. All doors will be locked except during planned entry times.
Students will enter the building at one of four designated entry points thirty minutes prior to the beginning of school. Checkpoints will be assigned by conservatory and will be manned by faculty and staff from that group to avoid exposure between groups. Students will have temperature taken and pass through metal detectors at entrance. Students will pick up breakfast from cafeteria at each entry point and proceed directly to their assigned flex class. Breakfast will be eaten in morning flex. Students must be wearing a mask to enter building. Each student will be assigned a faceshield that will be kept by the flex teacher, and given out during first flex and taken up during last flex. Students will order lunches from cafeteria before going to arts block.
ENTRY POINTS:

Dance Conservatory: Student Entrance

Music Conservatory: MAT Lobby

Theatre Conservatory: Visitor Entrance

Visual Art Conservatory: Senior Entrance
STUDENTS: DROP OFF
No students will be allowed to enter campus before 8:30. So we recommend that students not be dropped off earlier than 8:20. Parents should drop students off near their student entry point. Mask must be worn and social distancing observed through the arrival process.

LATE STUDENTS:
Late students must enter through the student entrance and be screened prior to joining conservatory. Visitors will be limited during this year. You must call ahead to gain entry to building. When possible visitor business will be handled through scheduled zoom calls.
Transitions: Hallways, Stairs Etc.

Students will receive Arts block information for the day in morning FLEX which will include transition instructions. All hallways and staircases will be one way. Teachers will need to be aware of the traffic patterns before transitions happen to ensure that one way halls can be maintained. Transitions will be staggered whenever necessary. Masks must be worn at all times during transitions. Since everyone will be wearing masks, wearing IDs at all times is essential and will be strictly enforced. Students and teachers should bring their own water bottles and avoid using water fountains. Water bottle fillers have been added through the new building.
ONE-WAY HALLS AND STAIRS

0 floor-Moves from backstage of MAT toward the Dance Locker Rooms

1 floor-Moves from room 100 past reception area and on to Theatre Office

2 floor-Moves from the Guitar Classroom(280) across bridge to old building

3 floor-moves from English classrooms to Science classrooms

Stairwells 1,2,3 and historic building stairs near registrar office are up only

Historic building stairs near Ms. Vernon’s office and all open stairs in the new building are Down Only

*exceptions will be clearly marked. One way paths will be violated during entry procedure.
Mid-Day Flex/Lunch

Students will return to flex mid-day for lunch. Cafeteria lunches will be delivered to FLEX rooms prior to this period. Students must remain socially distanced during eating. Each room will establish procedure for handing out food and taking up trash that will minimize student movement around the room. Before and after eating students and staff must wash hands. Use of bathrooms and hand washing stations will be managed within each cohort. Bathrooms and hand washing areas will be assigned by cohort. Bathrooms will be assigned by cohort and have limited capacity.
All students will end the day in a final FLEX period where they will return their face shield and await dismissal. Students riding the bus will be dismissed by bus and will follow an appropriate route to the bus lane. (Students not riding bus will be released after busses leave. Parents should pick up at same location as entry point.

*All students must leave campus when dismissed from their final flex, in order to allow for enough time for thorough cleaning and disinfecting.*
Everyone will be required to have appropriate face coverings at all times in building. In hallways and public areas this includes properly worn face masks. The district is providing each student with three reusable masks. Disposable masks will also be available. Each student will be provided a face shield/plexiglass shield which will stay on campus. There may be times in a class when face shields may be used without face masks, but only when instructed to by a teacher and in situations where social distance can be maintained and adequate ventilation is present. It is important to note that face shields can be used to decrease airborne spread in controlled situations but they are not, in general, a replacement for masks.
Each classroom will be supplied with hand sanitizer, disinfectant spray and wipes for use throughout the day. Disposable gloves and masks will also be available.

Teachers should request replacements when running low by contacting Mr. Doan-Stevens.

Custodians will ensure that HVAC is properly functioning throughout the day. Some rooms may be equipped with portable air filters if ventilation is not sufficient.
PROFESSIONAL STAFF WILL ASSIST WITH PROCEDURES THROUGHOUT THE DAY TO INCLUDE ARRIVAL, TRANSITIONS, LUNCH, AND DISMISSAL BY ASSIGNED COHORT:

Dance Conservatory: Smith/Stevens

Music Conservatory: Tresvan/Ivenskaya

Theatre Conservatory: Vernon/Goto

Visual Art Conservatory: Cornell/C.Jones
Covid Response Team

The Covid response team will coordinate efforts to monitor probable and confirmed cases. Everyday when in-person learning is occurring the team will collect data and contact students when necessary to collect reasons for absence. They will also lead contact tracing efforts and activate partial or full school closures and quarantines. They will also ensure that students have educational and physical needs met if quarantined. It is essential that all contact information in Covid Response documents is kept current and that the team is notified of any developments in cases or symptoms.

Benjamin Doan-Stevens (Team Lead)
Fern Tresvan (Communications Specialist)
Patricia Wiley (School Nurse/Contact Tracing Lead)
Linda Wallace (Nurse Assistant)
Hannah Delos Reyes (Administrative Assistant Lead)
Cathy Vernon (Contact Tracing Second)
Visitors/Meetings

All visitors are required to wear masks. Parents are discouraged from entering the building and will not be allowed beyond the front desk area. Volunteers are not allowed on campus until further notice. Meetings will be held virtually for PTSA, guilds, ARDs, LPAC, etc. Visitors with COVID-19 symptoms, or have tested positive for COVID-19, must remain off-campus until they meet requirement. Visitors will be screened by symptom questions and temperature. Visitors will need to call before coming to campus. All approved events will adhere to guidelines of DISD, TEA, UIL and CDC.
Cleaning/Sanitizing

Personal plexiglass barriers will be left on desks in Flex classrooms at the end of the day to be sanitized with the rest of the room. All classrooms will be cleaned by custodians daily. Full deep cleaning on Wednesdays with electrostatic disinfection. Teachers should spot clean classrooms as needed and between different groups of students coming into your classroom. Supplies should not be shared between students. Any items handled by multiple students should be cleaned and sanitized between uses.
Use of common areas such as the library or cafeteria must be scheduled in advance, monitored for social distance and cleaned between uses. Students should not be allowed to leave class to go anywhere (office, nurse, library, etc.) without calling ahead.

Drills will be staggered by classroom. Shelter in place procedures will remain the same with the addition of social distance adherence. Students who don’t feel well or have a temperature 100.4 will be sent to the nurses office (call ahead). Parents will be notified to promptly pick up their child.
Additional District Guidelines

District protocols for Covid response, contact tracing, quarantining, etc will be followed.

District VPA guidelines will be followed for all arts classes, rehearsals and performances.

It is essential that flex teachers maintain good, current contacts in the Flex Contact spreadsheet so that effective contact tracing is possible when necessary.