September 17, 2015

TO: Principals

FROM: Cecilia Oakeley, Assistant Superintendent, Evaluation and Assessment
       Aaron Ware, Director, Local Assessment

SUBJECT: 2015 ACP Fall Film Festival

Evaluation and Assessment and Teaching and Learning are providing the opportunity this semester for teachers to view the ACP tests that will be administered at the end of the first semester. The tests will be displayed in a film format and each item will be shown for approximately 17-20 seconds.

Teachers must pre-register to attend the films and must present ID to enter the showings. Registration will begin Monday, September 21, 2015. Registration deadlines vary depending on the date and time of the film.

To register, teachers will log into the Assessment website at http://assessment.dallasisd.org and follow the ACP Viewings link. Dates, location and particular show times are listed on the page. All applicants must sign in with their District universal sign-in, then read and agree to the Security Oath when registering. If we have overflow in registration, we will add more film sessions to accommodate. Teachers must register for each film session they wish to attend, however, teachers may only sign up for a film session that contains an ACP relevant to a course you teach. If a teacher registers for an ACP that they do not teach the course for this semester, their registration will be cancelled.

ACP films will be shown October 20th – October 22nd, October 27th – October 29th, and November 3rd – November 5th for secondary sessions. All elementary sessions will be shown on November 7th.

Dates and show times will vary according to grade and subject. No walk-ins will be allowed. Additionally, for security purposes, teachers will only be allowed to bring their car keys and IDs to the viewing. All other items will not be allowed. This includes paper, writing utensils, cameras, cell phones, or any electronic device. Backpacks, purses, or bags of any kind will not be allowed. These conditions will be strictly adhered to. Security will be at the events to monitor the parking lots.

The tests will be combined in groupings and shown in a similar fashion as a film. For example, Grade 6 Math and Grade 6 Math Pre-AP will be shown back-to-back as one session. The films will only be played once and will start on time. Latecomers will not have a second-chance to see missed portions of the film.

Teachers are requested to arrive 20 minutes early to ensure that they can be processed and seated in time for the film to begin.

If you have any questions or need additional information, please contact Celina Jimenez by phone at 972-925-6422 or by e-mail at celjimenez@dallasisd.org.

APPROVED:

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