September 17, 2015

TO: Elementary and Middle School Principals
FROM: Seema Tejura, Director of Reading Language Arts
SUBJECT: 2015-2016 Scripps National Spelling Bee Registration

The spelling bee is open to students in grades four through eight. Schools who decide to participate will need to hold a campus spelling bee by December 4, 2015 to determine the school’s champions. All school champions and runners-up will then compete at the District level on January 12, 2016. The winner will advance to the Dallas County Competition, to be held on March 19, 2016.

There are several steps that need to be taken over the next few weeks in order to participate:

1. Designate a Campus Spelling Bee Coordinator.

   - The registration fee is $130.00, payable by district purchase order or check request (Campuses are responsible for the registration fee).
   - The Scripps registration deadline is Thursday, October 15, 2015. Please take into account additional time that may be needed for Dallas ISD to process the purchase order or check request for your campus.

3. Once you have received confirmation of your registration with Scripps, please input the information for your Spelling Bee Coordinator on the form at this link: tiny.cc/DallasISDSpellingBee.

PLEASE NOTE: Scripps does NOT notify the district of your intent to participate. In order for your campus to be eligible to participate in the Scripps competition, your schools will also need to register with the district. Please complete the district form no later than October 15, 2015. If the form is not completed, your campus may miss vital information pertinent to the spelling bee.

For additional information, please contact Arlena Gaynor (agaynor@dallasisd.org) in the Reading Language Arts Department.

Approved:

Ann Smisko, Deputy Superintendent
Robert Bravo, Chief of School Leadership

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