

**Dallas ISD Mentor/ Mentee Interaction Calendar
2023 - 2024**

The Teacher-to-Teacher Mentor Program guidelines, in accordance with the TEC 21.458, requires mentors to meet with their mentee a minimum of 12 documented hours per semester totaling 24 hours for the year. **The calendar outlines suggested opportunities to document interaction hours beyond the required 24 to provide flexibility.** Interactions fall into three categories: Observations (Obs), Paired PD (PPD), and Book Study/Other (BS/O).

Observation	Paired PD	Book Study/Other
<p>Mentor observes mentee in the learning environment</p> <p>Mentee observes mentor in the learning environment.</p> <p>2 hour credit consists of 30 mins pre conference, 1 hour classroom observation, 30 mins post conference</p>	<p>The mentor provides individualized support to the mentee during scheduled campus/district PD. Before the training session, pairs will discuss background knowledge, establish personal learning goals, and confirm training logistics. During training sessions, mentors will sit in close proximity, check for understanding, and clarify terms. After the session, the mentor will conduct a debrief, evaluate personal learning goals, support application of skill after training, and answer outstanding questions.</p>	<p>Book study from Mentoring & Coaching Notebook</p> <p>Mentor Program meetups.</p> <p>Learning environment setup/redesign</p> <p>Choice Topics</p>

SCHEDULE OF EVENTS*

Date	Time	Topic	Additional Information
July 31, 2023	All Day	Campus Orientation (Location: At the new teacher's campus)	New teachers cleared for work should report to their campus as instructed by their school administration team.
August 1, 2023	8 AM - 4 PM	Curriculum Training with Teaching & Learning (Location: Ann Richards STEAM Academy)	New teachers cleared for work should report to Ann Richards STEAM Academy by 8 AM. Additional information can be found here .
August 2, 2023	9 AM - 12 Noon	Districtwide Sendoff (Location: Winspear Opera House)	New teachers cleared for work should report to the Winspear Opera House by 9 AM once cleared by the Staffing team.
	1 PM - 3 PM	DOI & Novice Teachers (0 - 2 CYS): DOI & Novice Teacher Training (Location: Winspear Opera House)	Teachers with fewer than 2 complete years of credible teaching experience in Texas are required to stay for additional training on Professionalism in the Classroom and Creating Calm in the Classroom.
		Experienced Teachers (3+ CYS): Release to Campus & Asynchronous Orientation for New Employees (Location: At the new teacher's campus)	Teachers with 3+ years of credible teaching experience in Texas may report to their campus for the afternoon as instructed by their school administration team.
September 14, 2023	4:30 - 8 PM	New Teacher Training with Teaching & Learning (Location: Multiple Locations, visit DallasISD.org/PDL)	Session locations are differentiated by Region/Vertical Team and years of experience as a teacher. Please refer to the Professional & Digital Learning website for more information.
February 22, 2024	4:30 - 8 PM	New Teacher Training with Teaching & Learning (Location: Multiple Locations, visit DallasISD.org/PDL)	Session locations are differentiated by Region/Vertical Team and years of experience as a teacher. Please refer to the Professional & Digital Learning website for more information.