

Graphics Department District Map Request Form

How to order: Complete order form and enter a requisition in Oracle through iProcurement (graphics online store). Attach order form to requisition. For quicker processing, please fill out entirely.

Date _____ Contact Person _____ Phone Number _____

E-mail _____ Department/Business Name _____

Approved requisition number # _____	Delivery Available ONLY on Dallas ISD orders. School/Department: _____ Address: _____ _____	External orders please see pick up location below.
Please check the map/maps requesting:		Please check the map size and finishing options being requested:
<input type="radio"/> High School Zone Map _____ Copies	<input type="radio"/> 36 x 38 Print Only \$14.25 each	
<input type="radio"/> Middle School Zone Map _____ Copies	<input type="radio"/> 36 x 38 Print and Laminate \$19.00 each	
<input type="radio"/> Elementary School Zone Map _____ Copies	<input type="radio"/> 36 x 38 Print, Laminate, and Mount on Foam Board \$23.75 each	
<input type="radio"/> Trustee Districts _____ Copies	<input type="radio"/> 50 x 52 Print Only \$27.00 each	
<input type="radio"/> All Boundries Map _____ Copies	<input type="radio"/> 50 x 52 Print and Laminate \$36.00 each	
<input type="radio"/> Custom Map - describe below _____ Copies _____ _____	<input type="radio"/> 50 x 52 Print, Laminate, and Mount on Foam Board \$45.00 each	
Total Maps _____		Total \$ _____

Pick-up location:

Forest E. Ballew Service Center - 2525 S. Ervay St Dallas Texas 75215
Call (972) 925-4812 to settle payment



For internal use only:

Invoice # _____