

School Health Advisory Council (SHAC)

Date: December 5, 2023

Time: 5:30 p.m. - 6:45 p.m.

Zoom Meeting Minutes

Time	Agenda Topic
5:30 - 5:35	<p>Welcome</p> <ul style="list-style-type: none"> ● Introduction ● Opening Remarks ● Digital Norms ● Warm Welcome <p><i>General Information about SHAC was shared:</i></p> <ul style="list-style-type: none"> ● <i>Introduced members that make up the STEM Health & Physical Education Department & SHAC meeting planning team.</i> ● <i>The objectives for SHAC</i> ● <i>The council's purpose (ensure local community values are reflected in the District's health education)</i> ● <i>This year - 20 total members serve on SHAC - 12 parents and 8 community group representatives</i> <ul style="list-style-type: none"> ○ <i>2022 -2023 Parent co-chair, Jeana Foxman - ensures parental lens is at the forefront of SHAC meetings and also serves as SHAC representative who will speak at board meetings as needed</i> <p><i>An overview of SHAC logistics and resources were given which included:</i></p> <ul style="list-style-type: none"> ● SHAC Webpage has meeting information (date/times), agenda, meeting minutes, and end of year SHAC reports ● <i>SHAC duties overview -</i> <ul style="list-style-type: none"> ○ <i>SHAC is not a fiscal nor final decision making committee - SHAC makes recommendations</i> ○ <i>SHAC will be making recommendations to the district over various areas of health and wellness</i> ○ <i>The focus this year will be on Youth Risk Behavior Survey (YRBS) aggregated data and recommendations from the SHAC for the departments that are mentioned in the YRBS</i> ● <i>SHAC dates for the school year</i> ● <i>Meeting Participation - majority of SHAC members in attendance should participate in the voting process when adopting formal SHAC recommendations</i> <ul style="list-style-type: none"> ○ <i>For Dallas ISD School Health Advisory Council quorum is defined as the members in attendance at a meeting</i>
5:35 - 5:40	<ul style="list-style-type: none"> ● Continue with current SHAC co-chair, Jeana Foxman <i>Motion made by: Meaders Ozarow</i>

	<p><i>Motion seconded by: Nora Gimpel, M.D.</i> <i>Vote: all in favor, no objections</i> <i>Final outcome: Jeana Foxman will continue as the parent-co chair for this school year.</i></p>
5:40 - 5:45	<p>Review Quorum and Formal Recommendations Procedures</p> <ul style="list-style-type: none"> ● <i>On occasion, “Unanimous Consent / General Consent” model for General SHAC Meeting Logistical Decisions will be used</i> ● <i>For Formal Recommendations used for agenda items such as resources and partnerships, we have used a Majority Vote process that allows us to capture a collective recommendation from the SHAC as a whole.</i> <ul style="list-style-type: none"> ○ <i>The majority of council members attending a meeting should participate in voting.</i> ○ <i>Formal votes will be taken using an anonymous Google Form shared with members in attendance at the meeting.</i> ○ <i>More than half of the attending members should participate and submit a vote via the Google Form. Only SHAC appointees will participate and submit.</i> ○ <i>Of the submitted votes, the recommendation will go to the majority of the submitted votes.</i>
5:45 - 5:50	<p>Your Risk Behavior Survey</p> <ul style="list-style-type: none"> ● <i>Offered 3 years ago to Dallas ISD secondary students as the YRBS+</i> ● <i>This school additional questions will not be included to allow a comparison to national data obtained from the YRBS</i> ● <i>The data obtained from the YRBS survey will guide the department presentations to the SHAC this school year.</i>
5:50 - 5:55	<p>Request for Physical Fitness subcommittee members</p> <ul style="list-style-type: none"> ● Physical Fitness Subcommittee Sign-up Form <p><i>Seeking individuals to sign up for the physical fitness subcommittee; we would prefer at least two parents and at least one community member. The focus for the Physical Activity and Fitness subcommittee will be to make recommendations in areas of physical activity and fitness for Dallas ISD students.</i></p> <p>Question: <i>What topics will the Physical Activity and Fitness Subcommittee focus on this school year?</i></p> <p>Answer: <i>The focus for the Physical Activity and Fitness subcommittee will be to take a deep dive into the YRBS aggregate data and goals that address physical activity and fitness including recess.</i></p> <p><i>Meet 2-3 times virtually, with a STEM Health & Physical Education representative, take a deep dive into YRBS data collected during the 2023 fall semester from campuses.</i></p>
5:55 - 6:00	<p>Next Steps (as applicable)</p> <p><i>Please submit completed Conflict of Interest form, if you have not done so.</i> <i>Plan for January 2024 SHAC meeting.</i></p> <p>Adjourn</p> <ul style="list-style-type: none"> ● Thank you for attending ● Send any questions to lwhitaker@dallasisd.org