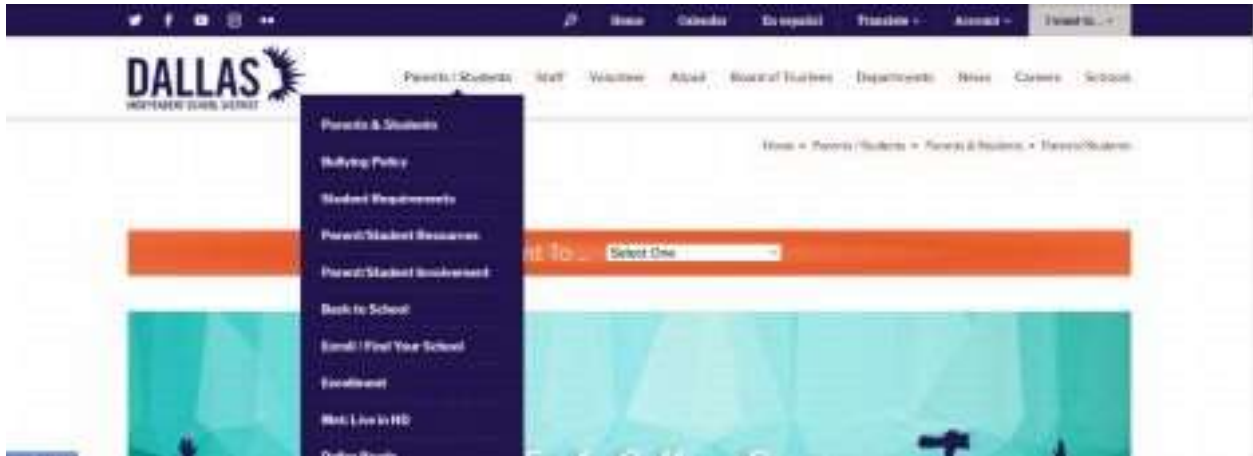


# HOW TO ACCESS Parent Services TRUANCY WARNING NOTICES

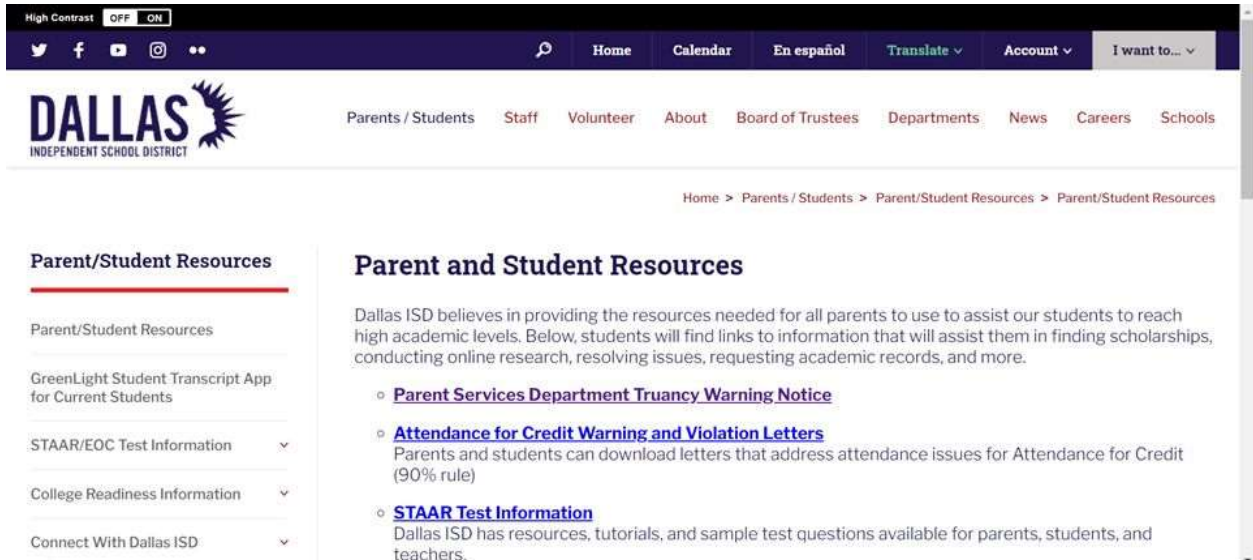
1. Access the Dallas Independent School District's website and

(a) **Click** the Parent/Students tab. Move cursor down to Parent/Student Resources

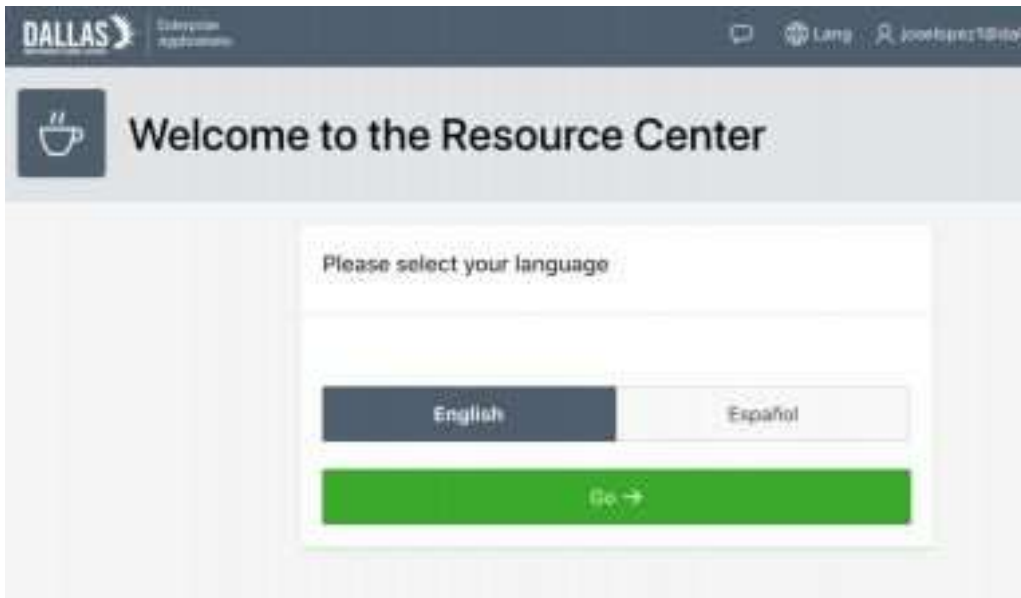


(b) **Click** Parent/Student Resources.

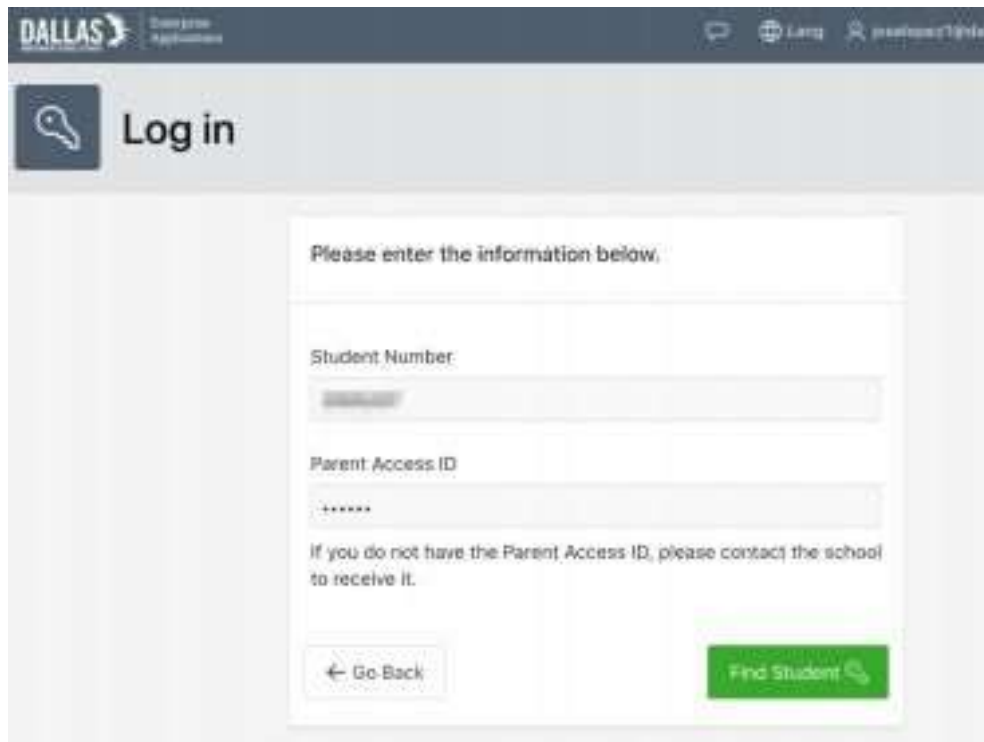
2. Under the heading **Parent and Student Resources** click the link **Parent Services Department Truancy Warning Notice**.



3. Log in to the Resource Center by first selecting the preferred language and then **clicking Go**.



4. Enter the Student ID Number and the Parent Access ID (same as Parent Portal Access ID). Then **click** *Find Student*.



5. If the student has a Truancy Warning Notice it will appear in **blue as a hyperlink** under Truancy Warning Notice.

**Clicking** *Truancy Warning Notice* will take you directly to your student's Truancy Warning Notice. You may download and review/print.

The screenshot shows the 'Resource Center' interface for Dallas ISD. On the left is a sidebar with 'Student Information' and fields for Student Number, Name, and School. The main content area has three sections: 1) 'Attendance for Credit Warning and Violation Letters-90% rule' with 3 unread documents; 2) 'Truancy Warning Notices' with 1 unread document, featuring a blue hyperlink 'Tier II - Jan 12' with details: Letter date: 1/12/2021, School Year: 2020-2021; 3) 'Technology Equipment' section stating 'The following technology equipment has been assigned to your student.' with an entry for 'Chromebook 11' under 'COMPUTERS - LAPTOPS'. An 'I'm done' button with a checkmark is in the bottom right.

6. Click *I'm done* or close the window when complete.

***Please contact your student's campus if you have problems with accessing the Warning Letter or for questions regarding the contents of the letter.***