DISCIPLINE MANAGEMENT PLAN

Marco Barker – Principal
Armando Rios - Assistant Principal
DISTRICT GOALS

GOAL 1  All students will exhibit Satisfactory or above performance on State assessments. Students below Satisfactory performance will demonstrate more than one year of academic growth.

GOAL 2  Dallas ISD schools will be the primary choice for families in the district.

GOAL 3  The achievement gap by race, ethnicity and social economic status will be no greater than 10 percentage points on all academic measures.

GOAL 4  95% of students will graduate. Of the graduates, 90% have qualifying scores for community college, college, military, or industry certification.

GOAL 5  95% of entering kindergarten students are school-ready on a multidimensional assessment.

GOAL 6  All students will participate in at least one extracurricular or co-curricular activity each year.
STATEMENT OF PURPOSE

Clinton P. Russell P.R.E.P Elementary School will create and maintain a safe and supportive school environment for teaching and learning.
## 2017 - 2018 Discipline Committee

![Discipline Image](image)

<table>
<thead>
<tr>
<th>L. Urranga-2</th>
<th>A. Mellin-Specials</th>
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<tbody>
<tr>
<td>G. Ledbetter-5</td>
<td>G. Hilt-3</td>
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<tr>
<td>D. Dorward-4</td>
<td>Coach Trevino-Specials</td>
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<tr>
<td>A. Mellin-Specials</td>
<td>M. Falcon-PK</td>
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<tr>
<td>Y. Pagan-K</td>
<td>D. Gonzalez-1</td>
</tr>
<tr>
<td>B. Torres-TA</td>
<td>J. Amezgua-TA</td>
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<tr>
<td>A. Sanders-Specials</td>
<td>V. Trevino-Specials</td>
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Discipline Committee Calendar

The Discipline Committee will meet once each six weeks to collect and review pertinent campus discipline data; identify strengths and areas in need of improvement; provide and initiate implementation of appropriate action steps.

<table>
<thead>
<tr>
<th>DATE</th>
<th>PURPOSE</th>
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<tbody>
<tr>
<td>August 30, 2017</td>
<td>Develop School-wide Discipline Management Plan</td>
</tr>
<tr>
<td>October 04, 2017</td>
<td>1st Six Weeks Student Discipline Report</td>
</tr>
<tr>
<td>November 08, 2017</td>
<td>2nd Six Weeks Student Discipline Report</td>
</tr>
<tr>
<td>January 10, 2018</td>
<td>3rd Six Weeks Student Discipline Report</td>
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<tr>
<td>February 27, 2018</td>
<td>4th Six Weeks Student Discipline Report</td>
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<tr>
<td>April 18, 2018</td>
<td>5th Six Weeks Student Discipline Report</td>
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<tr>
<td>May 30, 2018</td>
<td>6th Six Weeks Student Discipline Report</td>
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EXPECTATIONS OF ALL STUDENTS

Preparation: Be in district and campus dress code.

Respect: Respond respectfully to others.

Integrity: Make good choices.

Determination: Walk with purpose.

Encouragement: Encourage others to use appropriate language and volume.
Condensed Discipline System

School Wide System

- Effective Classroom Management
- Positive Behavior Intervention & Support
- Counseling Services
- Response to Intervention (RTI)
School Wide System

Student code of conduct

Dress Code

Hallway Transitions

Restrooms

Cafeteria

Playground

Recess
Effective Classroom Management

Procedures for the students

- Morning Procedures
- Rules and Expectations
- Entering the Classroom
- Bellwork or Do Now
- Desk organization
- Movement in the classroom
- Collecting Notes and Forms
- Organizing Homework
- Getting the class quiet
- Classroom Tardiness
- Dismissal

Procedures for the classroom

- Emergency Preparedness
- Getting the students’ attention
- Classroom Jobs
- Bathroom breaks
- Replacing Dull or broken pencils
- Keeping Desks Orderly
- Collecting and returning papers
- Classroom Transitions
- Keeping students on task
- Finishing work early
- Missing assignment slip

Procedures for instruction

- Class discussion
- Working in groups
- Note taking
- Reading a textbook
- Read any place time
- Taking a test
- Student correcting work

Teach  Rehearse  Reinforce  The Procedures steps
Turn classroom chaos into student achievement.
We will show you how—overnight.

THE CLASSROOM MANAGEMENT BOOK
Establishing & Defining Expectations
Teaching Expectations to Students
Acknowledge Students for Demonstrating Desired Behavior
Developing a Consequence System using data
Establishing Targeted Group Interventions
Established Targeted Individual Interventions
Counseling Services

**Intervention Strategies**
Mentoring Program

- Referral to Youth and Family Centers
- Referral to Psychological and Social Services
- Referral to Section 504

**Conflict Resolution**
Student Leadership

- Student Motivational Initiatives
- Guidance Counseling
- Peer Mediation
RESPONSE TO INTERVENTION (RTI)

Outcome 1: Develop intervention plans
Outcome 2: Review existing intervention plans

Outcome 1: Inform Tier 1 Instruction
Outcome 2: Identify at-risk students in need of intervention

Campus Meeting
Data Meetings
Student Support Team Intervention Meetings
Level I Offenses

- Bus misconduct (not defined as a Level II, III or IV Offense)
- Cheating/Copying the work of another
  - Classroom disruption
- Computer system violations
- Directing profanity, vulgar language, or obscene gestures toward other students
- Dress and grooming code violations
- Failure to comply with directives given by school personnel, which is considered insubordination
- Electronic Cigarette – (smoking, using, or possession)
  - Extortion/blackmail
- Falsification of school records
- Gambling
- Leaving school grounds or school-sponsored events without permission
  - Offensive language
  - Possessing a laser pointer
- Possessing a toy gun or look-alike gun
  - Possessing or distribution of pornographic materials
- Possessing, smoking or using tobacco or related products
- Possession of any electronic devices (i.e., CD players, MP3 players, iPods, Gameboys, Nintendo’s, or other video, listening or entertainment device) during school hours
- Refusal to give a cell phone to school personnel
- Safety rule violation
- Scuffling
- Secret society
- Threats (student on student)
  - Throwing objects that may cause bodily injury or property damage
- Use of a paging device or cellular phone during class time, or in the locker room and bathroom
Level I Consequences

- Assignment of school duties such as scrubbing desks or picking up litter
- Behavioral contracts or individually developed behavior management plans
- The cell phone is confiscated and a fee of $5-$15 may be charged for the return of the phone. (School district is not liable for lost or stolen cell phones. All confiscated phones must be turned in to the principal’s office immediately, if possible, or as soon as practicable the day the phone is confiscated.)
- Classroom self-management techniques
- Cooling-off time or “time-out”
- Counseling by teachers, counselors, or administrative personnel
- Demerits, lunch, after school or Saturday school
- Detention before school confiscated if used during instructional day.
- Electronic devices will be confiscated if used during instructional day. The District is not liable for lost or stolen electronic devices.

- In-school suspension maximum of three days is permissible but not required and may not be used as the first consequence.
- Out-of-school suspension for up to two days following a conference is permissible but not required and may not be used as the first consequence.
- Parent/guardian observations in student’s classes
- Parent/guardian conference with teacher or administrator
- Peer mediation
- Referral to Student Support Team/Outside agency/legal authority/Youth and Family Center
- Restitution/restoration, if applicable
- School-assessed and school-administered probation
- Seating changes within the classroom
- Teacher removal or referral (consistent with Student Code of Conduct)
- Temporary confiscation of items that disrupt the educational process
- Verbal correction
- Voluntary peer mediation
- Withdrawal of privileges, such as participation in extracurricular activities and eligibility for seeking and holding honorary offices, and/or membership in school-sponsored clubs or organizations
- Withdrawal or restriction of bus privileges

An in-school suspension assignment of one day can be given for dress and grooming code violations. The student should be removed from ISS if the parent brings appropriate attire.
Level II Discretionary Offenses

- Assault (Class C) (student on personnel or volunteer)
- Assault (Class C) (student on student)
- Bullying
- Electronic Cigarette – selling, giving, or causing to be sold or given to a child under 18 years of age) Class C misdemeanor
- False accusation of conduct that would constitute a misdemeanor
- Fighting
- Gang activity
- Harassment
- Hazing
- Hit list
- Knife possession, not an illegal knife (pocket knives, razorblade, box cutter, etc.)
- Mace or pepper spray (not defined as a Level IV)
- Major Disruptive School Behavior
- Non-Title 5 felonies: A felony offense committed off-campus that is not against another person. The school is notified by the police.
- Online Impersonation
- Possession of pellet gun or stun gun
- Possession or use of fireworks of any kind, smoke or stink bombs, live ammunition or any other pyrotechnic device
- Profanity/obscene gestures toward personnel
- Possessing/selling over the counter drugs/ dispensing medicine violation (not defined as a Level I, III, or IV Offense)
- Repetitive Level I Offenses (Six Level I Offense referrals occurring within a period of 45 rolling school days.) [The Student Support Team Intervention Plan (general education students or a Behavior Intervention Plan (BIP)(special education students) is required].
- Resisting Arrest
- Setting off the fire alarm (not defined as a Level IV Offense)
- Stealing/theft
- Suspicious drug activity
- Threats (student on personnel/facility)
- Vandalism/criminal mischief (not a felony)
- Video or audio recording of students or employees for disruptive purposes
Level II Discretionary Consequences

- Counseling in lieu of other disciplinary consequences (parent consent required)
- Dallas ISD Police and Security Services Department notification
- Detention before school, after school or Saturday school
- In-school suspension maximum of five days or up to 10 days for repeat offenders.
- Mandated after school counseling sessions with the school counselor and/or a psychologist with the student receiving a behavior contract (parent consent required)
- Out-of-school suspension for up to three days (Texas Education Code 37.005). A telephone or in-person conference with parent/guardian must be held prior to the suspension.
- Parent/Guardian observation of student in class
- Parent/Guardian conference with teacher or campus behavior coordinator
- Referral to Counselor
- Referral to Student Support Team, outside agency, legal authority, or Youth and Family Center (parent consent required)
- Restitution/restoration, if applicable
- Verbal Correction
- Withdrawal of privileges, such as participation in extracurricular activities and eligibility for seeking and holding honorary offices, and/or membership in school-sponsored clubs or organizations
- Withdrawal or restriction of bus privileges
Level III Mandatory Offenses

- Abuse of a volatile chemical
- Aggravated Robbery Off Campus and not a school-sponsored event or related activity (on campus is considered an expellable offense).
- Alcohol (non-felony) - This includes possession, delivery, under the influence or use. (See the definition in the glossary for “under the influence” and “use”).
- Assault (Class A) (student on student)
- Drugs (non-felony) (i.e., marijuana, K-2 and prescription drugs) - This includes possession, delivery, under the influence or use. (See the definition in the glossary for “under the influence” and “use”).
- Felony conduct (if not expellable)
- Indecent exposure
- Public lewdness
- Retaliation against school employee any place (if not expellable)
- Students enrolling in Dallas ISD from another school district’s Disciplinary Alternative Education Program (student will be assigned to a Disciplinary Alternative Education Program to complete the required assignment
Level III Mandatory Consequences

- Dallas County Juvenile Department referral
- Dallas ISD Police and Security Services Department notification
- Emergency placement to in-school suspension pending an assignment to Off-Campus Disciplinary Alternative Education Program
- Mandatory extracurricular activities restriction
- Mandatory Off-Campus DAEP following a hearing
- Outside social services agencies referral
- Restitution/restoration, if applicable
- Completion of the required DAEP assignment for a student who owes time from another district
Level IV Discretionary Expulsion Offenses

- Assault with bodily injury (student on personnel/volunteer)
- Breach of computer security
- Criminal mischief (felony = $2500+)
- Deadly conduct
- False alarm or report (Penal Code 42.06)
- Serious misbehavior in an Off-Campus Disciplinary Alternative Education Program (see definition)
- Terroristic threat (Penal Code 22.07)
- Title 5 felonies: A felony offense committed off-campus against another person
Level IV Mandatory Expulsion Offenses

- Aggravated assault (student on personnel/volunteer)
- Aggravated assault (student on student) *
- Aggravated kidnapping *
- Aggravated robbery *
- Aggravated sexual assault (student on personnel/volunteer) *
- Aggravated sexual assault (student on student) *
- Alcohol punishable as a felony
- Arson *
- Attempt to commit murder *
- Club *
- Criminally negligent homicide *
- Firearm (including starter gun) as defined 18 U.S.C. § 921(a)(3),(4). *
- Illegal knife *
- Indecency with a child *
- Manslaughter *
- Murder and capital murder *
- Possession of drugs punishable as a felony (i.e., heroin, cocaine, cheese, LSD, methamphetamine)
- Prohibited weapon *
- Retaliation against school employee or volunteer any place in association with one of the above offenses committed on or off school property or at a school-related activity on or off school property *
- Sexual assault (student on personnel/volunteer) *
- Sexual assault (student on student) *

* The consequence changes from a mandatory expulsion to a discretionary expulsion if the offense occurs off campus, within 300 feet of school property.
Level IV Discretionary & Mandatory Expulsion Consequences

- Dallas County Juvenile Department referral
- Dallas ISD Police and Security Services Department notification
- Referral to outside social services agencies
- Restitution/restoration, if applicable
- Restriction from attending any public school in the state of Texas until the expulsion period or the obligation to the Off-Campus Disciplinary Alternative Education Program/Dallas County Juvenile Justice Alternative Education Program is over, except when receiving school district agrees to enroll student.

**Students age 6 through 9**

- Placement to the Elementary DAEP for committing discretionary expulsion offenses for 20 or 30 days
- Placement to the Elementary DAEP for committing mandatory expulsion offenses for 30 or 40 days
- Mandatory Expulsion to the DAEP for possessing a firearm in school (all students under the age of 10) for one year

**Students age 10 through 12th grade**

- Discretionary Expulsion and juvenile court referral to the DAEP for 30 or 40 good days.
- Discretionary Expulsion from the DAEP to JJAEP for 60 good days
- Mandatory Expulsion and juvenile court referral to Dallas County Juvenile Justice Alternative Education Program (DCJJAEP) for 90 days or one year for firearms.
- Mandatory restriction from being on school grounds or extracurricular activities.

**Students age 10 and older** will be assigned to the Dallas County Juvenile Justice Alternative Education Program for committing Mandatory Level IV Expulsion Offenses.
Condensed Discipline System

Teacher Level Offenses

- Handled in the classroom
- Teacher assigns immediate classroom consequence
- Teacher call parent sometime that day (During school or After school)
- Required number of documented Parent & Counselor meetings

Consequences

- 1st Minor Infraction
  - Warning
- 2nd Minor Infraction
  - Contact the Parent
- 3rd Minor Infraction
  - Parent Meeting Requested
- 4th Minor Infraction
  - Contact The Counselor

Observed Problem Behavior

- Yes
  - Crisis & Administrative Level offenses
    - Buzz the office & provide details
    - Assistant Principal Notified Immediately
    - Classroom visit
    - Situation assess by Administration
    - Action implemented

- No, Major?
  - Yes, but not a crisis
    - Submit Office Referral to the office & provide details (Don't send student to the office)
    - Administrative consequences assigned prior to re-entry of class

- Repetitive
  - Required SST intervention plan or Behavior Intervention plan 3-5 weeks
Recess
DISCIPLINE MANAGEMENT PLAN

Marco Barker – Principal
Armando Rios - Assistant Principal