All Together Adamson. Learning Today, Leading Tomorrow!!

Campus Office Hours
8:00 A.M. – 4:30 P.M.

Campus Administration

Principal
Assistant Principals
12th grade
11th grade
10th grade
9th grade
Collegiate Academy

Mrs. Diana Nunez
Mr. Bobby Nevels
Ms. Victoria Gardner
Dr. Nesa Sasser
Mrs. Jacqueline Elliott

Mission Statement

We, the staff of W.H. Adamson High School, together with the support of our parents and community, are committed to providing a rigorous educational program with the academic and behavioral skills necessary to help all students reach their fullest potential and to become responsible life-long learners.
Parent Acknowledgement Page

The Parent Handbook is designed to provide general information pertaining to the school, Campus/District policies, and other pertinent information. The information contained within this handbook should make the general management of our campus much more efficient.

The handbook should be a constant source of reference for you. If you have any questions or concerns about any policies or procedures, please contact an administrator for clarification.

I have received the W.H. Adamson High School Student Handbook. In addition, I have read and understand the contents of the 2018-2019 Parent Handbook.

__________________________________________  ______________________
Parent Signature                                      Date

______________________  ______________________
Student Name   (Please Print)          Grade and ID#
W. H. Adamson High School
2018–2019
A&B Day Bell Schedule
Students enter building at 8:30 A.M.
Classes start: 9:05 A.M.
Dismissal: 4:20 P.M.

A & B Day Bell Times/Schedule
8:30 students may enter the building
9:00 Warning Bell
9:05 1st/5th period tardy bell
10:45 1st/5th period ends
10:50 2nd/6th period begins; A lunch starts
11:20 A lunch ends
11:25 tardy bell rings for students to return from ‘A’ lunch
11:40 B lunch begins
12:10 B lunch ends
12:15 tardy bell rings for students to return from ‘B’ lunch
12:35 C lunch begins
1:05 C lunch ends
1:10 3rd/7th period begins
2:40 3rd/7th period ends
2:45 4th/8th period begins
4:20 4th/8th period ends; Dismissal
C Day Bell Times/Schedule (most Fridays)

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
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<tbody>
<tr>
<td>1&lt;sup&gt;st&lt;/sup&gt; period</td>
<td>9:05-10:01</td>
</tr>
<tr>
<td>5&lt;sup&gt;th&lt;/sup&gt; period</td>
<td>10:05-10:49</td>
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<tr>
<td>2&lt;sup&gt;nd&lt;/sup&gt; period</td>
<td>10:53-11:37</td>
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<tr>
<td>6&lt;sup&gt;th&lt;/sup&gt; period</td>
<td>11:42-1:02</td>
</tr>
<tr>
<td>A lunch</td>
<td>11:42-12:07</td>
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<tr>
<td>B lunch</td>
<td>12:07-12:37</td>
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<tr>
<td>C Lunch</td>
<td>12:37-1:02</td>
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<tr>
<td>3&lt;sup&gt;rd&lt;/sup&gt; period</td>
<td>1:07-1:51</td>
</tr>
<tr>
<td>7&lt;sup&gt;th&lt;/sup&gt; period</td>
<td>1:55-2:39</td>
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<td>4&lt;sup&gt;th&lt;/sup&gt; period</td>
<td>2:43-3:27</td>
</tr>
<tr>
<td>8&lt;sup&gt;th&lt;/sup&gt; period</td>
<td>3:31-4:20</td>
</tr>
</tbody>
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## School Contact Information

<table>
<thead>
<tr>
<th>Administration</th>
<th>Mrs. Diana Nunez</th>
<th>Principal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mrs. Jacqueline Elliott</td>
<td>Assistant Principal (Collegiate Academy 9th and 10th grade)</td>
</tr>
<tr>
<td></td>
<td>Dr. Nesa Sasser</td>
<td>Assistant Principal (Grade 9 Comprehensive)</td>
</tr>
<tr>
<td></td>
<td>Ms. Victoria Gardner</td>
<td>Assistant Principal (Grade 10)</td>
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<tr>
<td></td>
<td>Mr. Bobby Nevels</td>
<td>Assistant Principal (Grade 11 &amp; 12)</td>
</tr>
</tbody>
</table>

| PEIMS Coordinator | Mr. Bobby Nevels | PEIMS Coordinator |

| Counselors | Ms. Robin Fall | Lead Counselor |
|           | Ms. Kim Yancy | Collegiate |
|           | Mrs. Susan Lake | Counselor |
|           | Ms. Velma Lopez | Counselor |

| Athletic Coordinator | Mr. Tavarus Rider | Athletic Coordinator |

| Athletics Girls | Mrs. Stephanie Freeman | Female Athletic Coordinator |

| Main Office | Ms. Melissa Mora | Office Manager |
|            | Mrs. Bonnie De La Paz | Financial Clerk |
|            | Ms. Araceli Ruiz | Attendance Office Clerk |
|            | Mrs. Yvonne Varela | Front Office Clerk |

| Cafeteria Manager | Ms. Maria Cantu | Cafeteria Manager |

| Nurse’s Office | Mrs. Karen Holmes | School Nurse |
|               | Mrs. Porsha Beck | Clinic Assistant |

| Data Controller | Ms. Sherry Saddler | Data Controller |

| Registrar | Ms. Elida Herrera | Registrar |

| D.I.S.D. Police Youth Action Center | Ofc. Francisco Cardenas | Campus Police Officer |

| YAC Officer | Ofc. Clayton Terrell | Security - Youth Action |

| Community Liaison | Mrs. Maria Garcia | Parent Involvement/Truancy |

| Hall Monitors | Mr. Antonio Null | (Ninth Grade Center) |
|              | Ms. Isaac Sanchez | (2nd floor) |
|              | Mr. Mark Medina | (3rd floor) |

| Media Center | Mrs. Nataliya Derou | Librarian/Media Specialist |
W. H. Adamson High School
Campus Information

Adamson Mascot
Leopard

School Colors
Royal Blue and White

Alma Mater
“To thee dear Adamson, our hearts shall ever grateful be,
With honor and glory crowned through all your history.
To thee, dear blue and white,
We pledge our loyalty.
We love thee whatever may come, defeat or victory

School Motto
All Together Adamson! Learning Today, Leading Tomorrow!
After-School Tutoring & Enrichment Programs

Students are encouraged to speak with their teachers regarding tutoring opportunities. Before –or After School Tutoring is an opportunity for students to receive additional academic support, make up low grades, or ask for missed assignments. In addition to tutoring sessions, we offer a variety of after-school programs and activities that are open to all students. Students are encouraged to ask for ACADEMIC support in order to remain in good academic standing in every class. Students and parents are also encouraged to speak with sponsors regarding membership or participation in the programs of your choice. Students MUST report to after-school tutoring or participation locations immediately after dismissal. Students who exit the building may not be allowed to re-enter.

Arrival & Departure

Student school hours are from 9:05 A.M. until 4:20 P.M. The building opens at 8:00 A.M. and closes at 4:30 P.M. Students may enter the building through the front doors at 8:30 A.M. Entry prior to 8:30 A.M. is only allowed with a pass from and if a student is going to tutoring. 1st period bell rings at 9:00 A.M. The warning bell rings at 9:05 A.M. Students will be counted absent if students are not officially present in the class. Students must not gather in groups blocking stairwell hallways; use stairwell nearest your classroom. Leaving campus without parent or prior approval from parent is not permitted. Adamson HS is a closed campus, and students do not leave campus to go to lunch.

Athletics

Adamson’s Athletic Coordinator: Coach Tavarus Rider 972-749-1363

W. H. Adamson High School Athletic Department offers the opportunity to all students to participate in school sports. Students who are interested in participating are encouraged to speak with the Coach Rider, Athletic Coordinator, or the coach of their desired sport. All students must receive an Athletic Physical before participating in practices or games. See the Athletic Director or the coach for the required form.

Attendance

Students must present their absence notes to the Attendance Office clerk, or notes may be faxed to the attention of the Attendance Office at 972-749-1401 or brought in person. To excuse absences, written excuses must be signed by the parent or guardian with the student’s ID # must be submitted to the attendance office no later than three (3) days following the absence. If
the excuse is not received within the required time, the absence will be recorded as unexcused. Texas state law prohibits attendance changes after three (3) days.

The State of Texas mandates that a student must be in attendance 90% of the instructional time in order to receive credit for a course. Seat time is required if the student does not complete all of the set time required for each course per semester.

**Attendance/Seat Time Recovery**

**Student Attendance**
According to Texas State law, each student must be in attendance 90% of the days the class is offered. The implementation of the Attendance for Credit Initiative is to ensure that all students are in attendance 90% of the time a class is offered to certify successful accrual of credit of final grade.

**Purpose**
Students who are passing their classes, but have excessive absences, may have the opportunity to regain credit or final grade for their classes by completing a Principal's Plan.

**Criteria**
The Principal's Plan to regain Credit will be implemented for students who attend drops below 90% but does not exceed 75 percent of the days the class is offered. The student must be earning a passing grade and have completed all classwork and homework associated with excessive absences.

**Letters**
Warning letters
When the student reaches 5% of the days any class is offered, notification will be sent to the parents or guardians.
Violation letters- When the student’s absences reach 10% percent of the days any class is offered, notification will be sent to the parent or guardian that their child may lose credit for the semester course due to attendance. However, the student may be eligible to participate in the Principal’s Plan.

**Opportunities to Regain Credit**
1) W. H. Adamson High School’s students and parents will receive notification of excessive absences via the above mentioned letters and/or letters attached to the week’s report cards.
2) An Excessive Absence Contract accompanied by the student’s Seat-Time Recover Log (s) will be attached to their six-weeks report card.

3) Students must obtain course/SE specific assignments from their classroom teachers and complete the required amount of hours in the library* with Seat Time personnel.

4) Acquiring hours, students must attach completed assignments to their logs and obtain the signature of the Seat Time Recovery personnel.

5) Students will have 2-3 weeks to complete the required amount of hours to regain, and maintain their credit(s).

6) When time is served, the completed log(s) including teachers, parents and students’ signature along with completed/attached assignments) should be turned into the attendance office by the door date posted on the log (and on signs posted around the school).

Documentation
All documentation is kept in the W. H. Adamson Attendance Office

Determination of Credit
The Attendance Committee will review all documents for approval. Students will need to have the following: at least a 90% attendance rate, make-up work for academic seat time, a passing grade of 70% or above in each class, and documentation submitted by the due date. An administrator signature is required for final approval.

Petition Process
Parents/guardians/students may file a petition for the Attendance Committee’s consideration.

Appeals Process
In accordance with policy FNG (LOCAL), Parents, guardians, and students may appeal the Attendance Committee decision to the Board of Trustees by filing a written request.

Backpacks

Backpacks will be searched when students enter the building and any other time administrators have reasonable cause or suspicion. Campus officers may also search student backpacks at any time. Backpacks should contain only school related items.
Bullying

Students have the right to attend school in a safe environment. If students feel threatened by another student’s non-verbal expression, verbal expression, written expression or by physical contact, then they are strongly encouraged to report the situation to an administrator who will take disciplinary action against them. We have zero tolerance towards such behavior. These allegations are serious and are addressed as such. Cyber bullying -Social Media (KIK, Facebook, Twitter) - are ever growing sites for discussions, please be tactful and mindful of what you “post/say” about others. Also, be mindful of what you share about yourself. Remember, it is public access/knowledge.

Initiations of any type are strictly prohibited. Discrimination on the basis of race, creed, color, national origin, sex, religious beliefs, age, or handicap will not be tolerated.

Bus Conduct

Bus riding is a privilege and requires responsible behavior from all the riders. The bus driver is in charge of his/her bus at all times. Disobedience and disregard to directives given by the bus driver or acts that may cause injury will result in the suspension of the student’s bus-riding privileges for a time to be determined by the campus administration. Any of the following behaviors are considered unacceptable for school bus riders:

- Abusive or obscene language
- Fighting, scuffling, or pushing
- Throwing objects in or out of the bus
- Defacing or destroying property or equipment on the bus
- Touching or using any of the bus controls
- Exiting the bus at the wrong stop or through an emergency exit
- Standing or changing seats while the bus is in motion
- Failure to sit in assigned seat
- Possessing opened food and/or drink containers
- Leaving the campus without written approval from an administrator
- Any other action considered unacceptable by the bus driver and/or campus administrator
Consequences of Improper Bus Conduct

Consequences of misbehavior on the bus include -- but are not limited to -- the consequences listed below. Any illegal behavior will result in the involvement of law enforcement officials.

1st Violation - Conduct referral is written and forwarded by the driver to the campus administrator. Parent is notified.

2nd Violation - Conduct referral is written and forwarded to campus administrators; student is removed from the bus; the number of days may vary. Parent will be notified.

3rd Violation – Conduct report is written and forwarded to campus administrators; student is removed from the bus for up to 6 weeks (may be longer depending on infraction). Parent will be notified. A parent conference will be held prior to the student resuming bus privileges.

4th Violation – Conduct report is written and forwarded to campus administrators; student is removed from the bus for the remainder of the semester or school year.

Campus administration reserves the right to apply consequences 3 and 4 to any infraction considered to be a major offense.

Students whose bus arrives late to school (after 9:05A.M.) will report to the classroom to sign the Tardy Log. Teachers will be notified of the late-arriving bus.

*Students MUST wear their ID badges at all times while on the school bus.

Cafeteria

Students will enter the cafeteria following the instructions of the monitors & support staff on duty. Students should ensure that they have the food and condiments of choice, before sitting down. Students are responsible for cleaning up after themselves, and as requested. Any student misbehaving in line will be sent to the end of the line. **No food or drink may be taken from the cafeteria.**

Cell Phones

Although students are permitted to have cell phones on campus, such devices must **NOT be visible and shall remain turned off** during the instructional school day. Otherwise, they will be confiscated.
Once the cell phone has been confiscated, it will be turned in to the principal’s office, and the following procedure -- in accordance with District Policy – will be used to return the device:

- The **first time** a cell phone is confiscated, parents/guardians may pick up with no fee assessed.

- The **second time** a cell phone is confiscated, an administrative fee of $5 will be charged before the device can be returned. Parents/guardians will be notified that the student’s device has been confiscated for a second time.

- If a cell phone is confiscated a **third time**, an administrative fee of $10 will be charged before the device can be returned.

- If a cell phone is confiscated a **fourth time**, an administrative fee of $15 will be charged before the device can be returned. Any device not claimed by Sept 1 following the end of the school year, will be disposed of according to FNCE(LEGAL).

- **Any student who refuses to give the device to school personnel will be subject to disciplinary consequences in accordance with the Dallas ISD Student Code of Conduct.**

- **School staff and administration are NOT responsible for stolen, lost, or damaged cell phones or any electronic device that is in the student’s possession. Additionally, they will not investigate the theft, loss, or damage of any electronic devices. Students bring these items to school at their own risk.**

- **Students whose electronic devises are taken up, including cell phones will be submitted to the hall monitor and taken to the main office for parent/guardian pick up.**

**Classroom Behavior**

Classroom disruptions are prohibited. Students may not create a classroom disturbance or impede the instructional process.

“Classroom behavior” extends to the common areas of the building. Students who create a disturbance during a fire, weather or crisis drill, during a campus assembly, or during the
breakfast or lunch periods in the cafeteria will be subjected to administrative consequences.

Classrooms will not be disrupted with non-emergency phone calls or messages. Student birthday celebrations, holiday parties, etc. are considered a disruption of the instructional climate of the school and therefore are not allowed. Parents are asked to schedule these types of activities for after school and off-campus. Parents are also asked to refrain from sending deliveries of flowers, food, and balloons. These items will remain in the main office until the school day has concluded.

**Computer Usage**

The use of electronic resources such as the Internet is supported, provided that abuse of the privilege does not occur. Access is a privilege that will be denied if computers are used inappropriately. Inappropriate use includes — but is not limited to — viewing of websites with no applicable connection to classroom instruction, learning, and research, as well as the downloading and/or printing of non-school-related materials. Students who abuse their online privileges will be subject to school disciplinary action and/or legal action. Students will not be allowed to use library computers without a permission pass from their teacher.

**Dress Code**

9th grade: Light blue embroidered collared shirts  
10th grade: Navy blue embroidered collared shirts  
11th grade: Royal blue embroidered collared shirts  
12th grade: Grey embroidered collared shirts  
Collegiate Academy: White Collegiate logo polo with Khaki, black or navy blue pants

1. Skirts, jumpers, shorts, must be knee-length. Long pants (blue jeans, black, khaki, or Navy pants are to be worn)

2. No shorts (Cargo, Bermuda, or Capri pants), caps, hats or hoods

3. Uniform shirts are required for entry. Only school shirts with the Adamson Logo are allowed
4. Sweatshirts may not be worn over uniform shirt. No sweatshirt or pullover. If jackets are worn, they must be un-zipped.

5. Jackets, cardigans, sweaters or “hoodies” may not be worn over uniform shirts. These jackets, cardigans and sweaters may be worn only over a collared shirt, turtleneck or polo-style top. If jackets with a zipper are worn, they must remain unzipped at all times.

6. House slippers, thong sandals, flip-flops, shoes without a heel strap, open-toed or steel-toed shoes or boots shall not be worn.

7. **Dresses, skirts, and/or shorts may not be shorter than “finger-tip length” with arms** hanging naturally while student is standing straight and upright.

8. Revealing/provocative clothing such as halter or low-cut tops, crop tops, spandex pants or leggings, sweatshirts, etc. are not allowed. Girls’ bra straps must not show.

9. Clothing, tattoos, jewelry or other personal belongings may not have printed statements or pictures related to the use of drugs, alcohol, tobacco, or sex, or that promote hate and/or violence. Determination of suitability will be made by campus administration. No body piercings for any students.

10. Any gang-identifying attire is prohibited. Such attire includes -- but is not limited to -- any and all red or blue items, such as shirts, undershirts, bras, underwear, earrings, bracelets, rings, belts, shoes, etc.

11. Young men’s hair, beards and/or mustaches are to be clean and neatly groomed at all times. “Carved” hair designs are allowed as long as they do not display anything obscene or gang-related.

12. Students cannot wear body piercing(s) while on campus or while attending or participating in a school-sponsored activity. Covering piercing(s) with bandages will not be tolerated. Earrings or similar facial jewelry on male students is prohibited.

13. Make-up or grooming products, such as aerosol hairspray and spray-on deodorant, perfume, and cologne are not permitted and will be confiscated.
14. Repeated failure to comply with the dress code policy will result in disciplinary action, and all inappropriate items will be confiscated and held until a parent retrieves them.

15. No open containers, perfumed bottles, hair straighteners, or curling irons are allowed

Drugs

Smoking and/or possession of tobacco or tobacco products is prohibited on school property and at all school activities. Possession and/or usage of an alcoholic product, controlled substance, narcotic, or inhalant on school property or at a school function is strictly prohibited. Trace drug detection tests and DISD canine drug searches are randomly conducted throughout the school year. Violators will face school disciplinary action, as well as a citation from a Dallas ISD police officer.

Students who choose to participate in extracurricular activities including athletics, campus student organizations, campus clubs, Band, Club, JROTC, and UIL/District academic teams are expected to maintain a higher level of responsibility than non-participants.

Fire Drills / Tornado Drills / Lockdowns/Evacuations

Students are expected to exit the building or proceed to an assigned location in a quick, orderly manner when signaled to do so. Students are expected not only to familiarize themselves with the exit route information that is posted near the door inside every room, but also to follow obediently the directives of all adult personnel. Because of the serious need to maintain student safety during these drills, any inappropriate, playful behavior will result in administrative disciplinary action. Students must follow the evacuation plan, if needed, for the drills and real-life situations that is posted on the walls near the light switch.
Food

No food or drinks are allowed at any time in the hallways, classrooms (except for Breakfast in the Classroom-9:05 A.M.-9:15 A.M.), or courtyard. Food and drinks must be consumed in the cafeteria, and all trash and containers should be disposed of appropriately. No food or drinks from the outside. Parents must not bring food to school for students.

Snacks may be purchased from campus vending machines only at the end of the school day. Snacks must be purchased prior to exiting the building. Students are prohibited from entering the Teacher’s Lounge. There are no exceptions. No refunds are made for money lost in the campus vending machines, or for unauthorized purchases.

Grading Policy

**DISD Grading Philosophy and Purpose [EIA (Local)]**

- To meet the District’s mission of college and workforce readiness, grading practices must be in accordance with the District’s philosophy that expects and supports all students learning at high, rigorous levels. Therefore, grading practices must focus on student growth and mastery of the learning standards.

- Teachers will develop and consistently implement common grade level or department grading procedures in compliance with this regulation and will communicate the common grading procedures to parents and students in writing as directed by the Principal. Campus principals shall approve grading procedures to ensure compliance with Board policies and regulations related to grading.

- Principals shall develop procedures to communicate the campus grading practices and will report student learning progress to all parents, campus instructional staff, and sponsors of extra-curricular activities.

- **Reporting Learning Standards for Mastery**
  Student grades are based on District-required learning standards and provide clear expectations for mastery that are communicated to students so that they understand the learning expectations. Criteria for grading should be clearly communicated to parents and displayed in the classroom. Grades in core content areas should be derived
from group and independent student classwork and should be both formative and summative assessments.

- **Report Cards**
  Report cards are issued every six-weeks grading period, and grades will be recorded and communicated using District-approved reporting forms and/or software programs. Grading of student work should be based on state and district required learning standards and provide clear expectations for mastery that are communicated to and/or co-constructed with students.

<table>
<thead>
<tr>
<th>Grade Weights</th>
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<tbody>
<tr>
<td>Classwork/Homework*</td>
<td>45% grade weight</td>
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<tr>
<td>(no more than ½ homework)</td>
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<tr>
<td>Tests/Quizzes</td>
<td>20% grade weight</td>
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<tr>
<td>Projects</td>
<td>20% grade weight</td>
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<tr>
<td>(ex. composition, research paper, presentation, report)</td>
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<tr>
<td>Six Weeks test grade</td>
<td>15% grade weight</td>
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* [Board Policy EIA (REGULATION)]

- **Determining Homework Grades**
  Homework is defined as work that is completed outside of class time and is an extension and/or extra practice related to concepts taught in class or preparation for a future class. Homework may help families become more involved with the educational process, communicate high expectations for students and help students develop self-discipline and organizational skills.

- **AP Schedule Changes/AP Placement Committee**
  Students taking an AP course who want to drop the course or whose teacher recommends that they drop the course must have a parent signature and must present information to an AP Placement Committee for the final decision about addition or removal from an AP class. The committee, in conjunction with the Assistant Principal, and Counselor will make the decision to add or drop from the AP class. **Only on rare occasions will students be allowed to opt out of AP classes once scheduled.**
• Assessment of Course Performance (ACP) make up 15% of the semester grade in grades 9-12.
• Homework may or may not be awarded a grade at teacher’s discretion but primary consideration given to raising a student’s average.

Hallways

Students are dismissed from each class by their teacher. Please exit each class in a safe and orderly manner. Students have four (4) minutes to move from class to class during the passing period on C days. On A & B days of the block schedule, the passing period is 5 minutes. Congregating in the halls during passing periods may cause you to be tardy to your next class. Students are encouraged to move quickly and directly to their next class unless a restroom break or a stop at the water fountain is needed. Students are expected to keep their voices at a low level and must walk to the right side of the hallway. Students will use the stairwell in the middle of the hallway to move upward through the building. Students will use the stairwell at the end of each hallway to move downward through the building. The one-way-only functionality of the staircases applies only during passing periods.

Administrative tardy sweeps are conducted periodically to assist students in upholding the tardy policy. Those students not in their assigned classes during a tardy sweep will be taken to the floor administrator for disciplinary action.

Running, shouting and other forms of disorderly conduct in the hallways, stairwells, and in all common areas will not be tolerated.

Students are required to have a hall pass whenever they are outside of the classroom during the instructional period. Hall passes must contain the following information: Student’s complete name, correct date, correct time, destination, and teacher/staff signature. It is the responsibility of the student to request a hall pass prior to leaving the classroom or office area during instructional periods. Students will not be allowed to leave the classroom during the first 10 or last 10 minutes of class. Students must exit the building by 4:20 P.M. if not participating in an after-school activity.

ID Badges

Identification badges are part of the student uniform. In the interest of campus safety and security, each student will be issued a Student ID Badge to be worn visibly at all times during the instructional day and while participating in or attending school-sponsored activities on or off campus. The ID badge will be required at the time of admission to athletic events, dances, etc., and must be worn during field trips. The ID badge will also
be required when paying for a field trip and admission to a campus activity. The ID badge is considered district property and must be surrendered upon the request of district and/or campus personnel.

Replacement badges may be purchased in the Main Office at a cost of $5.00 each. A temporary badge will be issued at a cost of $2.00. Damaged badges will be confiscated, and a new badge must be purchased by the student. Damaged badges consist of the following -- but not limited to:

- defacing picture, school name, student name or ID number by scratching, writing with a permanent marker, punching holes, cutting, placing stickers, or adding any gang graffiti
- broken badges

Failure to comply with the student ID badge policy will result in disciplinary action.

Lockers

Lockers are issued upon request and will be issued at a fee of $3.00. Students need to see AP Nevels for locker information and locker reservations.

Lost Items/Property

W. H. Adamson’s personnel will NOT be held responsible for any misplaced, lost, stolen, damaged, or confiscated contraband or for personal electronic devices, such as cell phones and music players. Students bring these items to school at their own risk. Please see Ms. Garcia for items that may have been placed in the Lost and Found.

Medications & Immunizations

Whenever possible, all medications should be administered at home. If a student requires medication while at school, the parent/guardian must bring the medicine in its original container from the pharmacy labeled with the date, student’s name, name of the medication, times the medication should be given, and the nurse or her designee must be the only authorized person to administer the medication to students. If parents require that a medication be returned home over the weekend or for holiday breaks, the parent must obtain the medication directly from the nurse. Medications will not be released to the student. No over-the-counter medications are allowed on campus, and students are prohibited from carrying any type of medication on their person except by physician
request such as an inhaler for asthma. The proper medication information must be on file with the nurse’s office prior to the student’s carrying the medicine on his or her person.

All students must be in compliance with the district’s immunization policy, and a delay in enrollment may be necessary if the student has not started or has not continued to receive vaccine doses as they become due. Parents are responsible for providing the campus nurse with immunization records validated by a physician’s signature or health clinic stamp. The month, day and year must be indicated on the record for each new immunization received. Those students who are not in compliance with this requirement will be included on the Campus Immunization List and will not be allowed to participate in or attend field trips, dances, student assemblies, faculty/student games and band concerts until the matter has been resolved, and their names have been removed. The student may also be placed on Parent Conference and may not return to the campus until they are in compliance with this policy.

Parking (student)

Students are only allowed to in the student parking lot. Only students who are legally permitted to drive and possess a vehicle must park on the South side of East 9th street.

Parent Conferences for Discipline

Students who are suspended from school must not return to campus or participate in any campus or school related activities until the end of the suspension, or the suspension has been lifted by an administrator. Students who return to campus while on suspension will be given a trespassing ticket by Dallas ISD police.

Parent Center

The Adamson HS Parent Center is located on the first floor in the Room 161. Ms. Maria Garcia is our Community Liaison and works closely with parents on community efforts and attendance, truancy reduction. She meets with parents concerning truancy on Thursdays at 4:30 P.M. in the Cafeteria.
Schedule Changes

Students may request schedule changes based using the QR code provided by the counselors. Students may complete this schedule change request on Adamson’s website forms. Students may request a schedule change within the first ten days of each semester through their assigned school counselor. No schedule changes will be made without reviewing the student’s working course documents and meeting the best interests of the student. All schedule changes must be in accordance with graduation state and local requirements. Any student who wishes to change his/her schedule must complete the online schedule change request form before the deadline. If a schedule change is approved, the change will be made within a 4-day period. Students may not request a schedule change in order to rearrange their classes, change a class to receive a new lunch period, or change teachers.

Textbooks

Students are financially responsible for their textbooks, library books and any campus-issued equipment or materials. If such items are lost or damaged, the student must pay the replacement or repair costs. Payment for lost or damaged textbooks, campus materials or equipment may be made in the Main Office by check or money order.

Any student who vandalizes (damages/destroys) school property, such as furniture, fixtures, bulletin boards, walls, etc. will be required to pay for replacement or repair, and may be disciplined in accordance to the Dallas ISD Student Code of Conduct.

Weapons

Weapons of any type such as lighters and laser pointers, are strictly prohibited on school grounds, on the school bus, at school activities, or at off-campus school events. Students found in possession of prohibited items will be subject to disciplinary action by both the school and district law enforcement.

Students with information about the presence of weapons, drugs or other dangerous items on school property, or about students in need, may leave an anonymous message for school officials by calling the 24-Hour DISD Security Hotline at (214) 932-5622 or the campus Youth Action office. All information given will be kept strictly confidential/anonymous.
W. H. Adamson High School  
2018–2019  
A&B Day Bell Schedule  
Students enter building at 8:30 AM  
Classes start: 9:05 AM  
Dismissal: 4:20 PM

2018-2019 “A Day & B” Day Bell Times/Schedule

8:30 students enter building  
9:00 warning bell rings  
9:05 1st/5th period tardy bell  
10:45 1st/5th period ends  
10:50 2nd/6th period starts; A lunch starts  
11:20 A lunch ends  
11:25 A lunch tardy bell  
11:40 B lunch starts  
12:10 B lunch ends  
12:15 B lunch tardy bell  
12:35 C lunch starts  
1:05 C lunch ends  
1:10 3rd/7th period starts  
2:40 3rd/7th period ends  
2:45 4th/8th period starts  
4:16 4th/8th period ends; Student Dismissal
W.H. Adamson High School

2018-2019 ‘C’ Day Bell Times/Schedule

Students begin to enter building at 8:30

9:00  warning bell
9:05-10:01  1<sup>st</sup> period
10:05-10:49  5<sup>th</sup> period
10:53-11:37  2<sup>nd</sup> period
11:42-1:02   6<sup>th</sup> period

A lunch 11:42-12:07
B lunch 12:07-12:37
C Lunch 12:37-1:02

1:07-1:51  3<sup>rd</sup> period
1:55-2:39  7<sup>th</sup> period
2:43-3:27  4<sup>th</sup> period
3:31-4:20  8<sup>th</sup> period

*****Lunch is during the 6<sup>th</sup> period.