

School Counselor Appraisal Instrument 2024-2025 Evaluation Calendar

PHASE	APPRAISAL CYCLE COMPONENT	TIMELINE FOR COMPLETION	KEY ACTIONS
Phase 1: Planning & Conference	Planning Conference	August 26 – October 18, 2024	<ul style="list-style-type: none"> Review principal/ counselor goal Conduct conference
Phase 2: Mid-Year Review & Conference	Online Employee Self-Review	January 21 – February 28, 2025	<ul style="list-style-type: none"> Employee complete self- review Conduct mid-year performance Evaluation Conference Review Goal Progress
	Mid-Year Review Conference		
Phase 3: End of Year Conference	Online Appraiser Review	May 5 – June 20, 2025	<ul style="list-style-type: none"> Counselor quantifies results of Goals Review Goal results Complete End-of-year Performance Evaluation and Conference
	End of Year Review Conference		

*Dates are subject to change

Resources

For more information: www.dallasisd.org/excellenceinitiatives

Cornerstone: <https://dallasisd.csod.com/>

Questions: performancemangment@dallasisd.org