Profile of a Middle School Counseling Program

Name: ________________________________ School: ________________________________

Individual Student Planning:
- Conduct Strength Finder for all 8th-graders (Naviance)
- Meet with at-risk students who are failing at the end of each six weeks
- Complete endorsements plans for each 8th-grader
- Identify DUKE Tip students
- Identify students applying to any magnet programs
- Identify students for the Bobby Bragan Scholarship
- Assist with choice sheets

Guidance:
Dates and topics for **SEVEN (7)** different lessons for classroom guidance
- Student Handbook/Counselor Orientation
- Anti-Harassment (Bullying & Cyber-bullying), Internet Safety (CIPA)
- Anti-Victimization (Teen Dating Violence)
- Career/Postsecondary Education, including Bobby Bragan Scholarship Program
- Teen Dating Violence Presentation
- Suicide Prevention
- Wellness
- Any additional lessons based on outcomes of campus needs assessment

Responsive Services:
- Individual counseling/ongoing throughout the year
- Individual/group counseling for students who are failing each six weeks
- Conduct **two (2)** groups for each counselor each semester
- Complete referrals to district and outside agencies
- Complete SRA/RVQ as needed

System Support:
- Conduct a faculty orientation to counseling program
- Conduct a campuswide needs assessment
- Create a Principal/Counselor Agreement with goals and intervention
- Create a campus program calendar
- Complete a daily log for counseling notes
- Conduct professional development training for staff on Suicide and Anti-bullying Awareness
- Maintain 21 hours of professional development
- Meet with regularly scheduled meetings with administrators, teachers & other counselors, **monthly or weekly**
- Attend vertical planning meetings with feeder schools—**one** each semester
- Conduct Guidance Advisory Committee meetings—**three (3)** times throughout the year
- Conduct an annual evaluation of counseling program with Guidance Advisory Committee—in May

Parent Meetings:
- Conduct parent orientation to counseling program
- Conduct **two (2)** parent meetings based on needs assessment—**one** each semester
- Conduct **one** parent meetings on the importance of Higher Education—**one** each semester
- Conduct transition to high school parent meeting, planned with high school counselors
- Conduct social emotional learning training based on the campus needs assessment

Schoolwide Activities:
- Career Day or other career activities
- Schoolwide Higher Education activities
- Other schoolwide activities:
  - At-Risk Personal Graduation Plan (Sept – Dec)
  - Gen TX: Education Go Get It Week (Sept)
  - Red Ribbon Week (Oct.)
  - Character Counts activities (Oct.)
  - Anti-Bullying initiatives (Nov.)
  - Kindness Week (Feb.)
  - National School Counseling Week (Feb.)
  - Teen Dating Violence Initiative (Feb)
  - No One Eats Alone Initiative (Feb)
  - Endorsement Personal Graduation Plan (Feb – April)
  - Transition Planning (Feb. – April)