

Central Region ECHS/P-TECH Monthly Meeting

October 3, 2023 | 1:00-2:00 PM | Microsoft Teams

Our commitment is to provide our shared students with the best chance at academic success.

- Welcome
- Meeting Purpose
- Missing Course Grades
 - Have students make first contact regarding missing grades
 - Let your EP contact know if assignment grades are missing
 - 2-3 weeks prior to drop date, have students begin to document their efforts via email and screenshots
 - Check eConnect for progress report information
 - Send professional email to instructor asking for grade information 1 week before drop date if grades are missing and no progress report submitted
 - Take screenshot documenting missing grades on drop date
- Accessibility Services
 - Students with 504s and/or IEPs must contact Accessibility Services each semester to be considered for accommodations
 - Accommodations are not retroactive, so have the students reach out ASAP
 - This includes dual credit courses taught at the high school by high school teachers
 - Course modifications (high school) are not allowed for college classes
- College/High School Calendar Conflicts
 - Students taking classes on college campus should communicate mandatory testing dates to instructors as soon as possible to discuss arrangements
 - Students taking classes on college campus are expected to attend class even if the high school is closed (i.e. fair day, M-R of Thanksgiving week)
- High School Campus Closings/Instructor Extended Leaves of Absence
 - Please ensure that Dallas College faculty teaching on your campuses are made aware of campus closures in advance
 - If a credentialed instructor will be out for an extended time, we must be notified to ensure that college-level instruction continues
 - If a Dallas College instructor is not notifying you of absences, please let your EP contact know
- Spring 2024 Roster Process
 - Controlled rosters due 10/17/24

- Blended rosters will be due one week following the posting of the browsable schedule
 - If wintermester sections are requested, we strongly recommend submitting that information on a separate roster to ensure the information is not overlooked
 - Submit information using the roster templates provided
- Reminders
 - Dallas College furniture should not be moved between spaces (i.e. desks/chairs)
 - Dean Flanders, AD Bridges, and AD Martinez should be included on TEA coaching, Steering Committee, and Advisory Board meeting invites to attend when available
- Student/Partner Concerns and Questions
- Other Topics
- Celebrations