

SUPPLEMENTAL PAY

CAMPUS ACTIVITY COORDINATOR AGREEMENT

FULL-TIME PROFESSIONAL EMPLOYEES WITH A TEACHING CERTIFICATION WILL BE CONSIDERED ELIGIBLE FOR THE CAMPUS ACTIVITY COORDINATOR STIPEND WHO:

1. Oversee the administration of all extracurricular and co-curricular academic competitions, including but not limited to UIL
2. Maintain documentation of student participation in academic competitions
3. Track and document student participation in all extracurricular and co-curricular activities for campus by the three designated snapshot dates: December, March, and May
4. Register as the campus UIL Coordinator via <http://www.uiltexas.org/academics>
5. Attend academic competition coordinator meetings
6. Assist campus leadership in recruiting and selecting academic coaches for academic events
7. Secure and keep on file Professional Acknowledgement Form from all UIL coaches
8. Register student participants in UIL Academic competitions
9. Ensure students are provided the opportunity to attend club meetings and practice for competitions throughout the school year utilizing both on-campus scheduling and at-home virtual platforms such Zoom and Teams
10. Attend all district UIL Competitions
11. Communicate 3-week regain eligibility forms with campus colleagues and/or students as necessary for students participating in academic extracurricular activities
12. Verify all students are academically eligible to compete – meaning students are passing all classes
13. Complete all field trip paperwork required by campus and district
14. Sponsors must have student emergency contact information in their possession at the site of the event/competition.
15. Adhere to all district policies, including at least one adult chaperone for every 10 students for school related trips
16. Make sure all volunteers complete the online volunteer application at <https://dallasisd.voly.org/>
17. Make sure coaches and students receive all UIL study materials and resources
18. For any trips occurring overnight, please make sure to include proof/documentation of having had a parent meeting.

ANNUAL STIPEND (\$1,000-\$2,000)

(Available for one High School, Middle School and Elementary School Coordinator)

- \$1,000 stipend for meeting all requirements listed above, including campus participation in a district-sponsored UIL Academic Meet; payable when completion has been recorded.
- An additional \$1,000 stipend for tracking and documenting a minimum of 50 percent of student participation in at least one extracurricular or co-curricular activity by designated snapshot dates, payable when completion has been recorded.